A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday August 09, 2016 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Womack
Pledge of Allegiance by Councilwoman O’Brien

C. OPENING PROCEDURES

1. ROLL CALL

    MAYOR
    Mayor David Amrhein

    COUNCIL MEMBERS
    Brandon Noel – District 2
    Laura O’Brien – District 3
    Ben Cavin – District 4
    Tommy Womack – District 5

    ABSENT
    Francis Nezianya – District 1

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA
D. READING OF THE MINUTES

1. Minutes of the July 26, 2016 Regular Meeting.
   The motion was made by Councilman Noel
   The motion was second by Councilwoman O’Brien
To waive the reading of the minutes of the July 26, 2016 regular meeting and approve them as presented.
YEAS: Noel, O’Brien, Cavin, Womack
NAYS: None
ABSENT: Nezianya
ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

a. Recognition of service to Dee Hunt for his term as a Planning and Zoning Commissioner.
   Mayor Amrhein and Council Members presented Donald Hunt, III with a plaque in gratitude
   for his dedication and service to the Zachary Planning and Zoning Commission. Mr. Hunt
   serviced as a commissioner from February 2007 until July 2016.

b. Recognition of Janie O’Conner, Gatorade Player of the year.
   Mayor Amrhein and Council Members presented Janie O’Connor a key to the city for
   being named the 2015-2016 Louisiana Gatorade State Girls Track and Field Athlete of
   the Year. Miss O’Connor has demonstrated high academic achievement and exemplary
   personal character. Including volunteerism, sportsmanship, and community leadership.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

   a. Pay Estimate for Project 4116-Road Rehabilitation and Improvement Program.
      The motion was made by Councilman Womack
      The motion was second by Councilman Cavin
   To approve a Pay Estimate for Project 4116-Road Rehabilitation and Improvement Program in the amount of $28,112.88 to R.J. Daigle and Sons, Contractors, Inc.
   YEAS: Noel, O’Brien, Cavin, Womack
   NAYS: None
   ABSENT: Nezianya
   ABSTAINED: None
2. Sewer
3. Subdivision Inspections
4. Water and Gas Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak
2. Hardship Waivers
3. Other Variances
   a. **Tommy Unglesby** - 1751 Ashland Drive - To allow an accessory building to be greater than the allowable height in the UDC (Table 2.503)
      The motion was made by Councilman Cavin
      The motion was seconded by Councilman Noel
      To approve **Tommy Unglesby** - 1751 Ashland Drive - To allow an accessory building to be greater than the allowable height in the UDC (Table 2.503)
      YEAS: Noel, O’Brien, Cavin, Womack
      NAYS: None
      ABSENT: Nezianya
      ABSTAINED: None
   b. **LA-1 Towing & Recovery** - 21067 Plank Road - to allow for a taller sign (height) than the 6 ft. Allowed per UDC (Table 5.302)
      The motion was made by Councilman Womack
      The motion was seconded by Councilman Cavin
      To approve **LA-1 Towing & Recovery** - 21067 Plank Road - to allow for a taller sign (height) than the 6 ft. Allowed per UDC (Table 5.302)
      YEAS: Noel, Cavin, Womack
      NAYS: O’Brien
      ABSENT: Nezianya
      ABSTAINED: None
   c. **LA-1 Towing & Recovery** - 21067 Plank Road – To allow for 10 ft. buffer yard in lieu of the 50 ft. requirement in the UDC (Table 10.301)
      The motion was made by Councilman Womack
      The motion was seconded by Councilwoman O’Brien
      To approve **LA-1 Towing & Recovery** - 21067 Plank Road – To allow for 10 ft. Buffer yard in lieu of the 50 ft. requirement in the UDC (Table 10.301)
      YEAS: Noel, O’Brien, Cavin, Womack
      NAYS: None
      ABSENT: Nezianya
      ABSTAINED: None
d. **James and Veronica Ringgold** – 8707 Hereford Avenue- To put two (2) meters on one (1) property.
   The motion was made by Councilman Womack
   The motion was seconded by Councilwoman O’Brien
   To approve **James and Veronica Ringgold** – 8707 Hereford Avenue- To put two (2) meters on one (1) property. Both meters must be labeled for emergency Responders.
   YEAS: Noel, O’Brien, Cavin, Womack
   NAYS: None
   ABSENT: Nezianya
   ABSTAINED: None

4. **Exceptions to Regulations**

H. **ACTION MANDATED BY HOME RULE CHARTER**

I. **PLANNING & ZONING MATTERS**

1. Receive Minutes of the Regular meeting of ________ of the Planning Commission and the Minutes of the Regular meeting of ________ of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters-Requiring a Public Hearing

J. **APPROVE PAYMENT OF BILLS**

1. Approve Accounts Payable and the natural gas bill when it is received.
   The motion was made by Councilman Cavin
   The motion was seconded by Councilman Womack
   To approve accounts payable in the amount of $447,255.62 and the natural gas bill when it is received.
   YEAS: Noel, O’Brien, Cavin, Womack
   NAYS: None
   ABSENT: Nezianya
   ABSTAINED: None
K. BUDGET AND FINANCIAL MATTERS

1. Louisiana Compliance Questionnaire
   The motion was made by Councilman Cavin
   The motion was seconded by Councilman Womack
   To accept the Louisiana Compliance Questionnaire and authorize Steve Nunnery to submit for a financial audit.

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Brown Property – MacHost Road
   Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.
   Laurie Brown represented by her father Joseph Brown
   Remains under Subpoena, remains on the agenda until removed by Council.

   Mayor Amrhein reported that a status conference is scheduled for August.

   & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64
   (Remains Tabled)

3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)

N. NEW BUSINESS

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

Q. DISCUSSION OF BUSINESS NOT ON AGENDA
   (No Action May Be Taken Unless Declared an Emergency)

John Hopewell spoke to the Mayor and Council regarding a conflict of the November 8 election and the regularly scheduled meeting. This item will be added to the next Council meeting agenda.
R. SPECIAL EXECUTIVE SESSION, IF ANY

S. ADJOURNMENT
The meeting adjourned at 7:07 p.m.

CERTIFICATION

Dana Poole, Clerk of City Council                      David Amrhein, Mayor
CITY OF ZACHARY                                         PARISH OF EAST BATON ROUGE
PARISH OF EAST BATON ROUGE                                STATE OF LOUISIANA

I, Dana Poole, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, August 09, 2016, a proper quorum being there and then present.

Dana Poole, Clerk of the City Council