

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, February 13, 2018, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday February 13, 2018 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Firefighter Brad Miller

Pledge of Allegiance by Firefighter Justin Walker

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

Brandon Noel – District 2

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Minutes of the January 23, 2018 Regular Meetings.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Womack

To approve the Minutes of the January 23, 2018 Regular Meeting and approve them as presented.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Volunteer Firefighter, Jordan Charlet, Sunnyside Lane, Zachary was present to thank the Mayor, Council and community for all that they do for the funding of the program.

Fire Chief Kimble, Mayor, and Council thank the volunteer firefighters for helping with the accident of Madeline Hembra and her family. Mayor Amrhein and Council give thanks to the Eastside Dive team for their participation also.

Police Chief David McDavid thanked the firefighters and the two police officers who also helped at the accident.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

2. Sewer

- a. Pay Request #1 – Sanitary Sewer Collection System Improvements – Contract No. 7B.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve a Pay Request #1 – Sanitary Sewer Collection System Improvements – Contract No. 7B.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

3. Subdivision Inspections

4. Water and Gas Projects

5. Other Projects

- a. Zachary Youth Park Artificial Turf Improvements
The motion was made by Councilman Womack
The motion was seconded by Councilman Nezianya

To approve a payment of \$39,388.00 to Global Synthetics Environmental, LLC.

YEAS: Nezianya, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Noel

ABSTAINED: None

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

- a. Variance Request – Joshua Daigle, 8301 Pin Oak Lane, Zachary, La – to allow a variance to table 2.503 of the UDC – maximum height on a detached accessory building.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve a Variance Request – Joshua Daigle, 8301 Pin Oak Lane, Zachary, La – to allow a variance to table 2.503 of the UDC – maximum height on a detached accessory building.

YEAS: Nezianya, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Noel

ABSTAINED: None

- b. Parish Crawfish, Douglas Keaton, 5005 Main Street, Zachary, La – to allow a variance to table 1.404 of the UDC – to extend drive-thru hours until 9:00 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve a variance to Parish Crawfish, Douglas Keaton, 5005 Main Street, Zachary, La – to allow a variance to table 1.404 of the UDC – to extend drive-thru hours until 9:00 p.m.

YEAS: Nezianya, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Noel

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

- a. Approval of the Zachary Historic Village Board
(No action was taken on this item)

I. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**

J. APPROVE PAYMENT OF BILLS

1. Approve Accounts Payable and the natural gas bill when it is received.
The motion was made by Councilman Cavin
The motion was seconded by Councilman Womack
To approve Accounts Payable and the natural gas bill when it is received.
YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Public Hearing and Adoption of Ordinance 2018-02 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO CREATE AND TO INTRODUCE CODE OF ORDINANCES § 42-14 TO ALLOW FOR THE ZACHARY FIRE DEPARTMENT TO ADDRESS THE PROVISION OF SMOKE DETECTING DEVICES WITHIN EXISTING RESIDENTIAL BUILDINGS WITHIN THE CITY OF ZACHARY AND FOR MATTERS IN FURTHERENCE.**

Mayor Amrhein opened the PUBLIC HEARING at 6:52 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein closed the PUBLIC HEARING at 6:53 p.m.

The motion was made by Councilwoman O'Brien
The motion was seconded by Councilman Womack

To approve the **Adoption of Ordinance 2018-02** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO CREATE AND TO INTRODUCE CODE OF ORDINANCES § 42-14 TO ALLOW FOR THE ZACHARY FIRE DEPARTMENT TO ADDRESS THE PROVISION OF SMOKE DETECTING DEVICES WITHIN EXISTING RESIDENTIAL BUILDINGS WITHIN THE CITY OF ZACHARY AND FOR MATTERS IN FURTHERENCE.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

2. **Public Hearing and Adoption of Ordinance 2018-03** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF A CERTAIN 67.3 ACRE TRACT OF THE JERRY MCHUGH LAW PROPERTY, LOCATED WITHIN §§43 AND 45, T4S-R1E, GLD, AND WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

Mayor Amrhein opened the PUBLIC HEARING at 6:53 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein closed the PUBLIC HEARING at 6:54 p.m.

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Cavin

To approve the **Adoption of Ordinance 2018-03** ORDINANCE PERTAINING TO THE ENLARGEMENT OF THE BOUNDARIES OF THE CITY OF ZACHARY BY THE ANNEXATION OF A CERTAIN 67.3 ACRE TRACT OF THE JERRY MCHUGH LAW PROPERTY, LOCATED WITHIN §§43 AND 45, T4S-R1E, GLD, AND WITHIN EAST BATON ROUGE PARISH LOUISIANA INTO THE MUNICIPAL LIMITS OF THE CITY OF ZACHARY.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

3. **Introduction of Ordinance 2018-04** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

The motion was made by Councilman Womack
The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of Ordinance 2018-04** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel

ABSTAINED: None

4. **Introduction of Ordinance 2018-05** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO ADOPT BY REFERENCE THE MOST RECENT CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE REGULATIONS AND ORDINANCE WITH REGARD TO SEWERAGE, CHAPTER 5, PART 1, SECTION 250, ET SEQ., AS AMENDED AND PUBLISHED AS THOSE REGULATIONS AND ORDINANCES GOVERNING SEWERAGE IN THE CITY OF ZACHARY.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve the **Introduction of Ordinance 2018-05** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO ADOPT BY REFERENCE THE MOST RECENT CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE REGULATIONS AND ORDINANCE WITH REGARD TO SEWERAGE, CHAPTER 5, PART 1, SECTION 250, ET SEQ., AS AMENDED AND PUBLISHED AS THOSE REGULATIONS AND ORDINANCES GOVERNING SEWERAGE IN THE CITY OF ZACHARY

YEAS: Nezianya, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Noel

ABSTAINED: None

5. Request for Resolution for FY'2016 Language Access Plan relative to the Louisiana Community Development Block Grant Program (Water Improvements Assistance.)

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Womack

To approve a Request for Resolution for FY'2016 Language Access Plan relative to the Louisiana Community Development Block Grant Program (Water Improvements Assistance.)

YEAS: Nezianya, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Noel

ABSTAINED: None

6. Council approval to allow Mayor Amrhein to enter into a contract with PEC for FPC Project #50-MW3-13-01 Water System Improvements and authorize Mayor Amrhein the execution of the project.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve Mayor Amrhein to enter into a contract with PEC for FPC Project #50-MW3-13-01 Water System Improvements and authorize Mayor Amrhein the execution of the project.

YEAS: Nezianya, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Noel

ABSTAINED: None

7. Council approval to allow Mayor Amrhein to solicit bids for the design construction of the new water tower.

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Cavin

To approve Mayor Amrhein to solicit bids for the design construction of the new water tower.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

8. Request for re-adoption of Resolution for the FY2016 Procurement Policy Plan relative to the Louisiana Community Development Block Grant Program.

The motion was made by Councilman Womack
The motion was seconded by Councilman Nezianya

To approve a Request for re-adoption of Resolution for the FY2016 Procurement Policy Plan relative to the Louisiana Community Development Block Grant Program.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

- a. Public Hearing of Notice of Condemnation; 9366 Main Street, Zachary, La; Lot 58, Little Farms Subdivision, First Filing (John Hopewell) (Tabled until the February 27, 2018 meeting)
- b. Public Hearing of Notice of Condemnation; 4311 Stewart Street, Zachary, La; Lot 2-A, Square: B, Northside Extension Subdivision – Ward: 2-3 # 956, City of Zachary, State Of Louisiana.

Mayor Amrhein opened the PUBLIC HEARING at 7:07 p.m. John Hopewell was present to speak and said that the owners would like to fix up the property to be able to take it off the condemnation list. Scott Masterson, Chief Building Inspector, will keep the Mayor and Council informed on the progress. There being no to speak against the condemnation Mayor Amrhein closed the PUBLIC HEARING at 7:09 p.m. The owners of the property were not in attendance.

The motion was made by Councilman Womack
The motion was seconded by Councilman Cavin

To approve and authorize the administration to continue with the condemnation located at 4311 Stewart Street, Zachary, La.

YEAS: Nezianya, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Noel
ABSTAINED: None

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Mayor Amrhein announced the dates of the LMA Mid-Winter Conference and reminded the Council of the registration deadline.

Mayor Amrhein reminded the Council of the webinar that is set for February 22, 2018 at 6:00 p.m.

Scott Masterson read into the minutes an email that he wrote to BOAL regarding Madeline Hemba's accident.

R. ADJOURNMENT

The meeting was adjourned at 7:19 p.m.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, February 13, 2018, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council