

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, December 10, 2024, 6:30 P.M.**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OPENING PROCEDURES**
  - 1. ROLL CALL
  - 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
  - 3. CHANGES/ADDITIONS TO AGENDA
- D. READING OF THE MINUTES**
  - 1. Approval of Minutes of November 26, 2024, regular meeting, and approve them as written. (Mayor McDavid)
- E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**
  - 1. Recognition of employees' years of service (Mayor McDavid)
  - 2. Recognition of Jeremiah Russum for life saving efforts (Mayor McDavid)
- F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**
  - 1. **Street/Road Projects**
  - 2. **Sewer**
  - 3. **Subdivision Inspections**
  - 4. **Water and Gas Projects**
  - 5. **Other Projects**
- G. PRESENTATION OF DELEGATIONS**
  - 1. **Requests to Speak**
  - 2. **Hardship Waivers**
  - 3. **Other Variances**
  - 4. **Exceptions to Regulations**
- H. ACTION MANDATED BY HOME RULE CHARTER**
- I. PLANNING & ZONING MATTERS**
  - 1. **Receive Minutes of the Regular meeting of December 2, 2024 of the Planning Commission and the Minutes of the Regular meeting of December 2, 2024 of the Zoning Commission.**
  - 2. **Planning Matters REQUIRING a Public Hearing**
    - a. **CUPAB-3-24 (4823 Waywood Drive)** — Proposed cafe to serve an alcoholic beverage, located on Lot 4 of the Waywood Village Property, on property located at 4823 Waywood Drive, Zachary, La 70791 (Bryant Dixon)

- b. **SP-5-24 (Aspen Dental)** — Proposed site plan for a 3,500sf dental office, on property located at 5912 Main Street, Zachary, La 70791 (Bryant Dixon)
- c. **SP-6-24 (18994 Old Scenic Highway)** — Proposed site plan for a 4,719sf office building, on property located at 18994 Old Scenic Highway, Zachary, La 70791

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

- a. **RZ-5-24 (5912 Main Street)** — To rezone Lot A-2 from Neighborhood Commercial (CN) to Urban Center (UC), on property located at 5912 Main Street, Zachary, La 70791 (Bryant Dixon)

**5. Zoning Matters NOT Requiring Public Hearing**

- a. **ZOI — CS-16-24 J.W. Browning Property** — Proposed flag lot subdivision of Tracts B-1-A-1-A-2, B-1-A-1-B & B-1-A-1-C into Tracts B-1-A-1-B-1, B-1-A-1-C-1, B-1-A-1-A-2-A, B-1-A-1-A-2-B & B-1-A-1-A-2-C of the J.W. Browning Property, on property located north of Mount Pleasant-Zachary Road and east of Samuels Road at 20440, 20430 & 20414 Samuels Road, Zachary, La 70791 (Bryant Dixon)

**6. Other Matters**

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

- 1. Receive accounts payable for November 2024 and the natural gas bill when it is received (Mayor McDavid)

**K. BUDGET AND FINANCIAL MATTERS**

- 1. Discussion of debt regarding garbage pickup (Mayor McDavid)

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

- 1. Discussion of the 2025 council meeting dates (John Hopewell)
- 2. **PUBLIC HEARING AND ADOPTION** of Ordinance 2024-17 AN ORDINANCE TO ADOPT AN IMMEDIATE MORATORIUM PROHIBITING THE CONSIDERATION OR SUBMITTAL OF ANY NEW APPLICATIONS FOR RESIDENTIAL SINGLE-FAMILY DEVELOPMENTS CREATING MORE THAN FIVE (5) LOTS AND OF ANY RESIDENTIAL OR COMMERCIAL -ZONED SINGLE-FAMILY, DETACHED MULTIFAMILY, SINGLE-FAMILY ATTACHED, OR SINGLE-FAMILY CLUSTER DEVELOPMENTS EXCLUDING PUD AND TND SPECIAL OVERLAY

DISTRICTS IN THE CITY OF FOR A PERIOD OF TWELVE MONTHS (12) OR THE ADOPTION OF A CITY OF ZACHARY MASTER PLAN, CLARIFICATION OF ZONING DISTRICTS RESIDENTIAL ESTATE (RE) AND RESIDENTIAL RURAL (RR) AND FURTHER EXAMINATION WITH COMPARATIVE ANALYSIS OF CONSTRUCTION DEVELOPMENT STANDARDS (WHICHEVER COMES FIRST)  
(Councilwoman Westmoreland)

3. **PUBLIC HEARING AND ADOPTION** of ORDINANCE 2024-16 AUTHORIZING THE CITY OF ZACHARY TO AMEND TABLE 2.303 OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY IN FURTHERANCE OF THE RECOMMENDATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF ZACHARY  
(Councilwoman Westmoreland)(Tabled at the November 26, 2024 meeting until the January 28, 2024 meeting)

4. **INTRODUCTION** of Ordinance 2025-18 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND §§ 70-40 AND 70-41 OF THE CODE OF ORDINANCES FOR THE CITY OF ZACHARY CALLING FOR THE REQUIRMENT OF PERMIT ISSUANCE AND EMERGENCY PLANS SUBMISSION PRIOR TO ANY EXCAVATION, GROUND DISTURBING, BORING OR GROUND BREAKING ACTIVITIES WITHIN THE JURISDICTION OF THE CITY OF ZACHARY AND FOR ALL ACTIONS IN FURTHERENCE THEREOF (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

**R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**