

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, December 02, 2024,

6:00 PM

A. CALL TO ORDER

Commissioner Slaughter called the meeting to order at 6:38 p.m., on Monday, December 02, 2024, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation and pledge of allegiance were carried over from the previous meeting.

C. OPENING PROCEDURES

1. ROLL CALL

MEMBERS PRESENT

Mindy Slaughter

Christina Price

James Peay

Jason Floyd

Tommy Womack

ABSENT

Christi Murphy

Thomas Scott

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

The motion was made by Commissioner Slaughter

The motion was seconded by Commissioner Peay

To approve to amend the agenda to remove items G1B and G1D from the consent agenda and place them on the regular agenda.

YEAS: Slaughter, Price, Scott, Peay, Floyd, Womack, Murphy

NAYS: None

ABSENT: None

ABSTAINED: None

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D. READING OF THE MINUTES

1. Approval of minutes of the November 04, 2024, meeting and approve them as written.

The motion was made by Commissioner Womack

The motion was seconded by Commissioner Floyd

To approve the minutes of the November 04,2024, meeting and approve them as written.

YEAS: Slaughter, Price, Peay, Floyd, Womack

NAYS: None

ABSENT: Scott, Murphy

ABSTAINED: None

E. PRESENTATION OF DELEGATON

F. ANNOUNCEMENTS

G. PLANNING

The consent agenda consists of items with no outstanding issues that do not require plan amendments, text amendments, variances, or waivers. Consent agenda items may be approved with a single motion without a public hearing, **UNLESS** removed from the consent agenda and placed in the regular agenda order.

Items placed on the Consent Agenda by the Planning & Zoning Staff will not have time allocated for speaking, **UNLESS** there is a member of the Planning & Zoning Commission of the public at the meeting who wishes to speak on the item. In such cases, the item will be removed from the consent agenda and placed in the regular agenda order for discussion.

1. Consent Agenda

- a. **RESUB-7-24 (1189 Americana Boulevard)** — Proposed resubdivision of Lot C-6 into Lots C-6-A, C-6-B, & C-6-C of the Americana, Phase 1, on property located at 1189 Americana Boulevard, Zachary, La 70791.
- d. **SP-6-24 (18994 Old Scenic Highway)** — Proposed site plan for a 4,719sf office building, on property located at 18994 Old Scenic Highway, Zachary, La 70791.

The motion was made by Commissioner Womack

The motion was seconded by Commissioner Slaughter

To approve the **RESUB-7-24 (1189 Americana Boulevard)** — Proposed resubdivision of Lot C-6 into Lots C-6-A, C-6-B, & C-6-C of the Americana, Phase 1, on property located at 1189 Americana Boulevard, Zachary, La 70791 and **SP-6-24 (18994 Old Scenic Highway)** — Proposed site plan for a 4,719sf office building, on property located at 18994 Old Scenic Highway, Zachary, La 70791.

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YEAS: Slaughter, Price, Peay, Floyd, Womack
NAYS: None
ABSENT: Scott, Murphy
ABSTAINED: None

- b. CUPAB-3-24 (4823 Waywood Drive)** — Proposed cafe to serve an alcoholic beverage, located on Lot 4 of the Waywood Village Property, on property located at 4823 Waywood Drive, Zachary, La 70791.

Commissioner Slaughter opened the PUBLIC HEARING at 6:44 p.m. Ms. Ruby Homayssi, was present to speak in favor of the CUPAB-3-24. There being no one else to speak in favor or against the RESUB-7-24 and the CUPAB-3-24, Commissioner Slaughter closed the PUBLIC HEARING at 6:47 p.m.

The motion was made by Commissioner Womack

The motion was seconded by Commissioner Slaughter

To approve the **CUPAB-3-24 (4823 Waywood Drive)** — Proposed cafe to serve an alcoholic beverage, located on Lot 4 of the Waywood Village Property, on property located at 4823 Waywood Drive, Zachary, La.

YEAS: Slaughter, Price, Peay, Floyd, Womack
NAYS: None
ABSENT: Scott, Murphy
ABSTAINED: None

- c. SP-5-24 (Aspen Dental)** — Proposed site plan for a 3,500sf dental office, on property located at 5912 Main Street, Zachary, La 70791.

The motion was made by Commissioner Floyd

The motion was seconded by Commissioner Peay

To approve the **SP-5-24 (Aspen Dental)** — Proposed site plan for a 3,500sf dental office, on property located at 5912 Main Street, Zachary, La 70791.

YEAS: Slaughter, Price, Scott, Peay, Floyd, Womack, Murphy
NAYS: None
ABSENT: Scott, Murphy
ABSTAINED: None

2. Old Business
3. New Business

G. REPORT OF THE CITY PLANNER

H. REPORT OF THE CHAIRMAN

Commissioner Slaughter reminded everyone to make sure their annual training was completed.

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J. ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

Dana LeJeune Recording Secretary

Minday Slaughter - Chairman