

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, November 12, 2024, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the October 22, 2024, regular meeting, and the minutes of the Special meeting of October 29, 2024, and approve them as written.  
(Mayor McDavid)

**E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**

1. Recognition of a heroic action by Mike Gennaro (Mayor McDavid)
2. Recognition of Family Court Awareness Month (Mayor McDavid)

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Change Order #1 (final) Contract No. 2 – deduction - for the Concrete Crack Sealing Road Project (Mayor McDavid)
- b. Pay Request #5 Contract No. 2 - Concrete Crack Sealing Road Project to Gulf States Services, LLC (Mayor McDavid)
- c. Substantial Completion Certificate – Contract No. 2 - Concrete Crack Sealing Road Project (Mayor McDavid)
- d. 2024 Road Rehab Project Pay Request #1 to M-Trak, Inc. (Mayor McDavid)

**2. Sewer**

**3. Subdivision Inspections**

**4. Water and Gas Projects**

- a. Pay Request #8 LCDBG Water System Improvements Contract #2 – New Water Well (Mayor McDavid)

**5. Other Projects**

- a. Pay Request #21 for the ZPD New Police Station to Stuart & Company, LLC (Chief Lawrence)

- b. Pay Application #007 to Strickland & Porter Construction - Zachary Youth Park Restrooms (Mayor McDavid)

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

- a. Presentation of the Gas Public Awareness Program (Mayor McDavid)
- b. Chairwoman of the Zachary Planning and Zoning commission (Councilman LeBlanc)

**2. Hardship Waivers**

**3. Other Variances**

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

- 1. **Receive Minutes of the Regular meeting of \_\_\_\_\_, of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_, of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters**

**J. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

- 1. Receive accounts payable for October 2024 and the natural gas bill when it is received (Mayor McDavid)

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

- 1. Update on UDC code enforcement procedures, and update on economic and development issues given by Ashleigh McHugh (Councilman LeBlanc)
- 2. **Public Hearing** for the FY2020 Community Development Block Grant for the Water System Improvement Project (Mayor McDavid)
- 3. Discussion of the December 2024 council meeting dates (John Hopewell)
- 4. Discussion and approval of the 2025 Council meeting dates (John Hopewell)

5. **PUBLIC HEARING AND ADOPTION** of Ordinance 2024-15 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND TABLE 5.202 OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY IN FURTHERANCE OF THE RECOMMENDATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF ZACHARY  
(Councilwoman DeVirgilio)
  6. **PUBLIC HEARING AND ADOPTION** of ORDINANCE 2024-16 AUTHORIZING THE CITY OF ZACHARY TO AMEND TABLE 2.303 OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY IN FURTHERANCE OF THE RECOMMENDATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF ZACHARY  
(Councilwoman Westmoreland)
  7. Discussion of Shellmire Road (Mayor McDavid)
  8. Discussion of possible amendment to the Construction Design Standards  
(Mayor McDavid)
- O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**
- P. REPORTS FROM DEPARTMENT HEADS**
- Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**
- R. ADJOURNMENT**

**Dana LeJeune, LMMC  
Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**