

MINUTES
PLANNING COMMISSION
CITY OF ZACHARY

Monday, August 05, 2024,

6:00 PM

A. CALL TO ORDER

Commissioner Slaughter called the meeting to order at 6:00 p.m., on Monday, August 05, 2024, at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Commissioner Slaughter

Pledge of Allegiance by Commissioner Slaughter

C. OPENING PROCEDURES

1. ROLL CALL

MEMBERS PRESENT

Mindy Slaughter

Thomas Scott arrived at 6:06 p.m.

James Peay

Tommy Womack

Christi Murphy

ABSENT

Christina Price

Jason Floyd

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minutes per person. No dialogue between Planning and Zoning board members and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

3. CHANGES/ADDITIONS TO THE AGENDA

D. READING OF THE MINUTES

1. Approval of minutes of the July 01,2024, meeting and approve them as written.

The motion was made by Commissioner Womack

The motion was seconded by Commissioner Slaughter

To approve the minutes of the July 01,2024, meeting and approve them as written.

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YEAS: Slaughter, Peay, Womack, Murphy
NAYS: None
ABSENT: Price, Floyd, Scott
ABSTAINED: None

E. PRESENTATION OF DELEGATON

1. Metro-Councilman Brandon Noel – Comprehensive Master Plan

Metro-Councilman Brandon Noel spoke to commissioners regarding the recent workshop held by the City of Zachary Planning and Zoning department. He spoke to members about the duties and responsibility of the commission regarding the Zachary comprehensive master plan. Mr. Noel also gave a brief update on the Rollins Road rehabilitation project.

At this time Commissioner Scott arrives at 6:06 p.m.

F. ANNOUNCEMENTS

Commissioner Womack announced that he and Commissioner Murphy completed their first-year member training.

G. PLANNING

The consent agenda consists of items with no outstanding issues that do not require plan amendments, text amendments, variances, or waivers. Consent agenda items may be approved with a single motion without a public hearing, **UNLESS** removed from the consent agenda and placed in the regular agenda order.

Items placed on the Consent Agenda by the Planning & Zoning Staff will not have time allocated for speaking, **UNLESS** there is a member of the Planning & Zoning Commission of the public at the meeting who wishes to speak on the item. In such cases, the item will be removed from the consent agenda and placed in the regular agenda order for discussion.

1. Consent Agenda

- a. **SP-4-24 (Redwood Baptist Church)** – Proposed site plan for the addition of a fellowship hall at the rear of the existing building at Redwood Baptist Church, located at 20912 MacHost Road, Zachary, La 70791.
- b. **EOP-2-24 (5322 & 5344 Church Street)** – Proposed exchange of property of Lots 8 & 9 into Lots 8-A and 9-A of the Robert Flanders Tract, on property located at 5322 & 5344 Church Street, Zachary, La 70791.

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The motion was made by Commissioner Womack

The motion was seconded by Commissioner Scott

To approve a recommendation of approval for an **EOP-2-24 (5322 & 5344 Church Street)** – Proposed exchange of property of Lots 8 & 9 into Lots 8-A and 9-A of the Robert Flanders Tract, on property located at 5322 & 5344 Church Street, Zachary, La 70791 and **SP-4-24 (Redwood Baptist Church)** – Proposed site plan for the addition of a fellowship hall at the rear of the existing building at Redwood Baptist Church, located at 20912 MacHost Road, Zachary, La 70791.

YEAS: Slaughter, Scott, Peay, Womack, Murphy

NAYS: None

ABSENT: Price, Floyd

ABSTAINED: None

2. **Old Business**
3. **New Business**

H. REPORT OF THE CITY PLANNER

Bryant Dixon spoke and said that he met with Villavaso and Associates and gave a brief update regarding the master plan draft and said the commissioners would receive the draft next week.

I. REPORT OF THE CHAIRMAN

J. ADJOURNMENT

The meeting was adjourned at 6:36 p.m.

Dana LeJeune Recording Secretary

Minday Slaughter - Chairman