

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, January 28, 2025, 6:30 P.M.**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OPENING PROCEDURES**
 - 1. ROLL CALL
 - 2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
 - 3. CHANGES/ADDITIONS TO AGENDA
- D. READING OF THE MINUTES**
 - 1. Approval of Minutes of January 14, 2025, regular meeting, and approve them as written. (Mayor McDavid)
- E. HONORS, RECOGNITIONS, AND INTRODUCTIONS**
- F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**
 - 1. **Street/Road Projects**
 - 2. **Sewer**
 - 3. **Subdivision Inspections**
 - 4. **Water and Gas Projects**
 - 5. **Other Projects**
- G. PRESENTATION OF DELEGATIONS**
 - 1. **Requests to Speak**
 - a. Receive report & presentation of independent auditors, Faulk & Winkler-CPAs, relating to 2023-2024 audit process & document.
(David McDavid)
 - 2. **Hardship Waivers**
 - 3. **Other Variances/Waivers**
 - 4. **Exceptions to Regulations**
- H. ACTION MANDATED BY HOME RULE CHARTER**
- I. RECEIVE RECORD OF PAYMENT OF ACCOUNTS PAYABLE**

J. PLANNING & ZONING MATTERS

1. **Receive Minutes of the Regular meeting of _____, of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
 - a. **SIGN WAIVER — RENAISSANCE DERMATOLOGY & AESTHETICS (20474 Old Scenic Highway) —** Proposing a 48 square feet sign, where the maximum square footage is 45 square feet (Tabled at the January 14, 2025, meeting)(Bryant Dixon)
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**
 - a. Discussion and approval of appointments to fill expired terms of the Planning and Zoning Commission (LT Dupre')

K. BUDGET AND FINANCIAL MATTERS

1. Receive the Balance Sheet and Income statement as of December 2024 (Mayor McDavid)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Presentation : Zachary As a Bedroom Community (Councilwoman DeVirgilio)
2. Discussion and approval of a Memorandum of Understanding (MOU) between the Zachary Police Department and the East Baton Rouge Parish Coroners Office (Chief Lawrence)
3. **PUBLIC HEARING AND ADOPTION** of ORDINANCE 2024-16
AUTHORIZING THE CITY OF ZACHARY TO AMEND TABLE 2.303 OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY IN FURTHERANCE OF THE RECOMMENDATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF ZACHARY
(Councilwoman Westmoreland)(Tabled until the January 28, 2024, meeting)

4. **PUBLIC HEARING AND ADOPTION** of Ordinance 2024-17 AN ORDINANCE TO ADOPT AN IMMEDIATE MORATORIUM PROHIBITING THE CONSIDERATION OR SUBMITTAL OF ANY NEW APPLICATIONS FOR RESIDENTIAL SINGLE-FAMILY DEVELOPMENTS CREATING MORE THAN FIVE (5) LOTS AND OF ANY RESIDENTIAL OR COMMERCIAL -ZONED SINGLE-FAMILY, DETACHED MULTIFAMILY, SINGLE-FAMILY ATTACHED, OR SINGLE-FAMILY CLUSTER DEVELOPMENTS EXCLUDING PUD AND TND SPECIAL OVERLAY DISTRICTS IN THE CITY OF FOR A PERIOD OF TWELVE MONTHS (12) OR THE ADOPTION OF A CITY OF ZACHARY MASTER PLAN, CLARIFICATION OF ZONING DISTRICTS RESIDENTIAL ESTATE (RE) AND RESIDENTIAL RURAL (RR) AND FURTHER EXAMINATION WITH COMPARATIVE ANALYSIS OF CONSTRUCTION DEVELOPMENT STANDARDS (WHICHEVER COMES FIRST)(Tabled until the January 28, 2025 meeting) (Councilwoman Westmoreland)
 5. **PUBLIC HEARING AND ADOPTION OF ORDINANCE 2025-01** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL, DONATION OR ABANDONMENT IN PLACE (John Hopewell)
 6. **PUBLIC HEARING AND ADOPTION OF ORDINANCE 2025-02** ORDINANCE TO ALLOW FOR AMENDMENTS TO THE HOME RULE CHARTER FOR THE CITY OF ZACHARY, CALLING FOR ITS PUBLICATION AND FOR THE MANDATORY ELECTION TO ADOPT OR REJECT SAID AMENDED AND PROPOSED CHARTER PURSUANT TO AND UNDER THE PROVISIONS OF LSA-R.S.18:402, AND ALL IN ACCORDANCE WITH LSA-R.S. 33:1395 ET SEQ. AND TO PROVIDE FOR OTHER MATTERS IN CONNECTION THEREWITH (John Hopewell)
 7. Discussion regarding an increase to inspection fees and possibly holding a workshop in February (Mayor McDavid)
- O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**
1. Discussion and approval of the new 2025 appointments to the Condemnation Board (John Hopewell)
- P. REPORTS FROM DEPARTMENT HEADS**
- Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, LMMC
Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**