

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, December 12, 2017, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday December 12, 2017 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya
Pledge of Allegiance by Councilman Noel

C. OPENING PROCEDURES

1. ROLL CALL

COUNCIL MEMBERS

Francis Nezianya – District 1
Brandon Noel – District 2
Laura O’Brien – District 3
Ben Cavin – District 4
Tommy Womack – District 5

ABSENT

MAYOR

David Amrhein

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To amend the agenda to add the addendum at New Business.

YEAS: Nezianya, Noel, O’Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

D. READING OF THE MINUTES

1. Minutes of the November 28, 2017 Regular Meetings.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve the Minutes of the November 28, 2017 Regular Meeting and approve them as presented.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

2. Sewer

a. Request to award Portable Trash Pump – Please see attached bid tab

The motion was made by Councilman Womack

The motion was seconded by Councilman Nezianya

To approve a Request to award Portable Trash Pump Bid to Associated Pump and Supply in the amount of \$30,880.00.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

3. Subdivision Inspections

4. Water and Gas Projects

5. Other Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

Mayor Amrhein acknowledged the Port Hudson Mount Pleasant Homeowners Association document that Mr. Jerry Spears presented.

2. Hardship Waivers

3. Other Variances

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

- a. **Site Plan** – Lot 2-A of the Robert Flanders Tract (proposed retail)
Owner/Applicant: Melane Landry (Tabled from the November 28, 2017 meeting)

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:35 p.m. There being no one to speak in favor or against Mayor Amrhein closed the PUBLIC HEARING at 6:36 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To table a **Site Plan** – Lot 2-A of the Robert Flanders Tract (proposed retail)

Owner/Applicant: Melane Landry (Tabled from the November 28, 2017 meeting)

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

- a. **Conditional Use-** Manufactured Home (Hardship renewal) – 22661 Old Scenic Hwy Owner: Margaret Judson Applicant: Margaret Judson/Clarence S. Judson.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:36 p.m. There being no one to speak in favor or against Mayor Amrhein closed the PUBLIC HEARING at 6:37 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Womack

To approve a **Conditional Use-** Manufactured Home (Hardship renewal) – 22661

Old Scenic Hwy Owner: Margaret Judson Applicant: Margaret

Judson/Clarence S. Judson

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- b. **Zone of Influence** – SS-13-17 – Port Hudson Pride Road, EBR Parish
The motion was made by Councilman Womack
The motion was seconded by Councilman Cavin

To approve a recommendation of no objection for a **Zone of Influence** – SS-13-17 – Port Hudson Pride Road, EBR Parish.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

- c. **Zone of Influence** – 50457-SS – Subdivision of Tract B-4 of the E. D. Annison, Sr. Place into Tracts B-4-A and B-4-B, EBR Parish
The motion was made by Councilman Womack
The motion was seconded by Councilwoman O'Brien

To approve a recommendation of no objection for a **Zone of Influence** – 50457-SS – Subdivision of Tract B-4 of the E. D. Annison, Sr. Place into Tracts B-4-A and B-4-B, EBR Parish.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

- d. **Zone of Influence** – 50458-SS – Subdivision of Tract D-2-A of the E. D. Annison, Sr. Place into Tracts D-2-A-1 and D-2-A-2, EBR Parish.
The motion was made by Councilman Nezianya
The motion was seconded by Councilman Womack

To approve a recommendation of no objection for a **Zone of Influence** – 50458-SS – Subdivision of Tract D-2-A of the E. D. Annison, Sr. Place into Tracts D-2-A-1 and D-2-A-2, EBR Parish.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. APPROVE PAYMENT OF BILLS

- 1. Approve Accounts Payable and the natural gas bill when it is received.
The motion was made by Councilman Womack
The motion was seconded by Councilman Noel

To approve Accounts Payable in the amount of \$616,496.81 and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Approval of a special counsel contract for Todd Caruso to represent the Zachary Police Department on an EEOC matter.

The motion was made by Councilman Womack
The motion was seconded by Councilman Cavin

To approve a special counsel contract for Todd Caruso to represent the Zachary Police Department on an EEOC matter.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. Approve and set City Council Meetings for the 2018 year.

The motion was made by Councilman Womack
The motion was seconded by Councilman Noel

To approve and set City Council Meetings for the 2018 year.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

NEW BUSINESS

1. Request for Chief McDavid to hire an attorney to represent the appointing authority on civil service issues, public records request, records request, asset and forfeiture issues, destructive order issues, etc.

The motion was made by Councilman Noel
The motion was seconded by Councilwoman O'Brien

To table the Request for Chief McDavid to hire an attorney to represent the appointing authority on civil service issues, public records request, records request, asset and forfeiture issues, destructive order issues, etc. until the January 9, 2017 meeting.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

- a. Notice of Condemnation Hearing; 9366 Main Street, Zachary, La; Lot 58, Little Farms Subdivision, First Filing (John Hopewell) (Tabled until the January 23, 2018 meeting)

P. REPORTS FROM DEPARTMENT HEADS

Mayor Amrhein discussed the garbage contract with the council and said it will be on the next agenda.

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

The meeting was adjourned at 7:05 pm.

CERTIFICATION

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tem and Council of the City of Zachary, Louisiana, held on Tuesday, December 12, 2017, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council