

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, October 10, 2017, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday October 10, 2017 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilman Womack  
Pledge of Allegiance by Councilman Cavin

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Brandon Noel – District 2

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Minutes of the September 26, 2017 Regular Meetings.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Nezianya

To approve the Minutes of the September 26, 2017 Regular Meeting with corrections noted.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. Request Authorization to Re-advertise for bids 2017 Road Rehab Phase II  
The motion was made by Councilman Womack  
The motion was seconded by Councilman Noel

To approve a Request Authorization to Re-advertise for bids 2017 Road Rehab Phase II.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

- b. Request Authorization to advertise for bids LCDBG Grant Water Line Improvements Project.

The motion was made by Councilman Womack  
The motion was seconded by Councilwoman O'Brien

To approve a Request Authorization to advertise for bids LCDBG Grant Water Line Improvements Project.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**2. Sewer**

- a. **Pay estimate #5** - 2017 Sanitary Sewer Collection System Improvements Contract 7A.

The motion was made by Councilman Womack  
The motion was seconded by Councilman Cavin

To approve **Pay estimate #5** - 2017 Sanitary Sewer Collection System Improvements Contract 7A to Industrial Enterprises in the amount of \$89,117.65.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

- b. Request Authorization to go out for proposals to purchase a sewer bypass pump.  
The motion was made by Councilman Womack  
The motion was seconded by Councilwoman O'Brien

To approve a Request Authorization to go out for proposals to purchase a sewer bypass pump.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**3. Subdivision Inspections**

**4. Water and Gas Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

**2. Hardship Waivers**

**3. Other Variances**

- a. **Sign Variance-** Sprint – 5875 Main Street, Suite D, to install a sign on the back of the building.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve a **Sign Variance-** Sprint – 5875 Main Street, Suite D, to install a sign on the back of the building.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

- b. **Lot Size and Frontage requirements variance-** 22661 Old Scenic Highway, Margaret Judson (this variance goes with the Resub of the Louise Thomas tract that was tabled in September)

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Womack

To approve a **Lot Size and Frontage requirements variance-** 22661 Old Scenic Highway, Margaret Judson (this variance goes with the Resub of the Louise Thomas tract that was tabled in September)

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

**1. Receive Minutes of the Regular meeting of \_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_ of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

a. **Resubdivision** – Lots B-1-A & B-1-B of Louise Thomas Tract into lots B-1-A-1 , B-1-B-1 and B-1-B-2. Owner/Applicant: Margaret Judson

\*This item was tabled at the September 26, 2017 meeting.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:45 p.m. There was no one to speak in favor of the resubdivision. Jerry Spears, 535 East Mount Pleasant Road was present to ask the council to explain what this item meant. There being no one else to speak Mayor Amrhein closed the PUBLIC HEARING at 6:46 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve a **Resubdivision** – Lots B-1-A & B-1-B of Louise Thomas Tract into lots B-1-A-1 , B-1-B-1 and B-1-B-2. Owner/Applicant: Margaret Judson.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

b. **Reconsideration of Resubdivision** of Lot A-7-B of North Zachary Farms West into Lots A-7-B-1 and A-7-B-2

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:47 p.m. LT Dupre', on behalf of Damask Grogan, was present to speak in favor of the resubdivision. Alisa Fontenot, 3256 South Vernon, Zachary was present to speak against the resubdivision. There being no one else to speak Mayor Amrhein closed the PUBLIC HEARING at 6:50 p.m.

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To approve a **Reconsideration of Resubdivision** of Lot A-7-B of North Zachary Farms West into Lots A-7-B-1 and A-7-B-2.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

- a. **Conditional Use- Alcohol** – 20377 Old Scenic Highway, Suite 201, La Mange' (restaurant)

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:55 p.m. Amy Schulze was present to speak. Mrs. Schulze explained that this item was recommended for approval by the Planning and Zoning Commission and also received approval from the ABC Board. Leroy Scott, 2318 St. Andrews, Zachary, La was present to speak in favor of the conditional use permit. There being no one to speak against the conditional use permit Mayor Amrhein closed the PUBLIC HEARING at 6:58 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve a **Conditional Use- Alcohol** – 20377 Old Scenic Highway, Suite 201, La Mange' (restaurant).

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- b. **Reconsideration for Rezoning** of Lot A-7-B of North Zachary Farms West – From RE to RS.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:58 p.m. Amy Schulze was present to speak. Mrs. Schulze explained that the purpose for rezoning is to make the tract conforming to the UDC. Alisa Fontenot, 3256 South Vernon, Zachary was present to speak against the resubdivision. There being no one else to speak against the rezoning Mayor Amrhein closed the PUBLIC HEARING at 7:06 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve a **Reconsideration for Rezoning** of Lot A-7-B-1 and A-7-B-2 of North Zachary Farms West – From RE to RS.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- c. **Zone of Influence** – Resubdivision of Tract A-1-B of the Thomas E. Charlton Tract into Tracts A-1-B-1 and A-1-B-2.

Owner/Applicant: David W. Riddle

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:07 p.m. There being no one to speak in favor or against the Zone of Influence Mayor Amrhein closed the PUBLIC HEARING at 7:09 p.m.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve a no opposition of a **Zone of Influence** – Resubdivision of Tract A-1-B of the Thomas E. Charlton Tract into Tracts A-1-B-1 and A-1-B-2

Owner/Applicant: David W. Riddle.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

**J. APPROVE PAYMENT OF BILLS**

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve accounts payable in the amount of \$369,989.69 and the natural gas bill when it is in.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. **Introduce** Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64 (Remains Tabled)

**N. NEW BUSINESS**

1. **Special Event Permit** –Zachary Charity League, request to sell alcohol at the Bed Races and request for resolution to waive section 6.103E of the Zachary Code of Ordinances pertaining to alcohol on City premises.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve a **Special Event Permit** –Zachary Charity League, request to sell alcohol at the Bed Races and request for resolution to waive section 6.103E of the Zachary Code of Ordinances pertaining to alcohol on City premises on October 28, 2017.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

2. **Special Event Permit** – Highland Games & Celtic Festival, request to sell alcohol and request for resolution to waive section 6.103E of the Zachary Code of Ordinances pertaining to alcohol on City premises from October 27 through October 29, 2017 at the Zachary Youth Park.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve a **Special Event Permit** – Highland Games & Celtic Festival, request to sell alcohol and request for resolution to waive section 6.103E of the Zachary Code of Ordinances pertaining to alcohol on City premises from October 27 through October 29, 2017 at the Zachary Youth Park.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

There was discussion on the Mayor and Councilman to purchase their own candy to throw in parades.

Councilman Cavin spoke on giving a proclamation of recognition for citizens on their birthday.

Mayor Amrhein spoke and explained the new policy and procedures that are required by the Legislative Auditors Office.

**R. ADJOURNMENT**

The meeting was adjourned at 7:25 pm.

**CERTIFICATION**

\_\_\_\_\_  
**Dana LeJeune, Clerk of City Council**  
**CITY OF ZACHARY**  
**PARISH OF EAST BATON ROUGE**  
**STATE OF LOUISIANA**

\_\_\_\_\_  
**David Amrhein, Mayor**

\_\_\_\_\_  
**Councilman Cavin, Mayor Pro Tem**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, October 10, 2017, a proper quorum being there and then present.

\_\_\_\_\_  
**Dana LeJeune, Clerk of the City Council**