

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, September 27, 2016, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Minutes of the September 13, 2016 Regular Meeting.

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

- a. Recognition and presentation of plaque to Mark Martin for his years of service as a Planning and Zoning Commissioner (Mayor Amrhein)
- b. Announcement of appointment of the new Planning and Zoning Commissioner (Mayor Amrhein)

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

- a. 2015 Road Rehabilitation Program Pay Estimate #6 (Bia Hillhouse)
- b. 2016 Road Rehabilitation & Improvement Program Change Order #1 (Bia Hillhouse)
- c. 2016 Road Rehabilitation & Improvement Program Pay Request #2 (Bia Hillhouse)

**2. Sewer**

- a. Sanitary Sewer Collection System Improvements Pay Estimate Contract 6 (Bia Hillhouse)

**3. Subdivision Inspections**

**4. Water and Gas Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

- a. Ginger Honeycutt, 3302 Vernon Road, Zachary, La regarding issues with neighbor.

**2. Hardship Waivers**

**3. Other Variances**

- a. **The Little Gym** –to allow for a larger wall sign than allowed per UDC Table 5.301B (Amy Schulze)

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

**1. Receive Minutes of the Regular meeting of September 6, 2016 of the Planning Commission and the Minutes of the Regular meeting of September 6, 2016 of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

- a. Resubdivision- Preliminary Plat- Meadowview Subdivision- (Tract F-4 of the E.D. Annison Tract)(Amy Schulze)
- b. Resubdivision- Remaining portion of the M.L. Harvey Tract into Tracts A, B, R, and 4-A (Americana)(Amy Schulze)

**3. Planning Matters NOT requiring a Public Meeting**

**4. Zoning Matters REQUIRING a Public Hearing**

- a. Rezone- Lot A-4-A-1-A-3-B of the Wayne Bennett Tract- From CG to I (Amy Schulze)

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters-Requiring a Public Hearing**

- a. **Conditional Use Permit** - Hans Othmer, 6924 Lower Zachary Road, Zachary, La 70791 – To allow a home based business. (Amy Schulze)

**J. APPROVE PAYMENT OF BILLS**

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. Brown Property – MacHost Road  
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.  
Laurie Brown represented by her father Joseph Brown  
(Remains under Subpoena, remains on the agenda until removed by Council.)
2. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64  
(Remains Tabled)
3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)

**N. NEW BUSINESS**

1. Consideration of Resolution to authorize the Mayor of the City of Zachary to execute documents and agreements required in submission of project LGAP (FY2017-2018-Local Government Assistance Program) (Chris Calbert)
2. Declaration of official times for Trick or Treat within the cooperate limits of the City of Zachary for the 2016 year. (Mayor Amrhein)
3. **Adoption** of Ordinance 2016-17 to Amend Zachary Code of Ordinances and UDC relating to Notice Requirements and submissions of matters to Planning & Zoning and City Council. (John Hopewell)  
(Suspended at the September 13, 2016 meeting)

4. Notice of Intent to **Introduce** and **Adopt** Ordinance 2016-21  
**ORDINANCE TO FIX THE ANNUAL PROPERTY MILLAGE RATE FOR 2016 AND TO ESTABLISH THE RATE OF TAXATION AND LEVY A TAX IN THE AMOUNT OF 5.48 MILS TO DEFRAY EXPENSES OF OPERATION OF THE CITY GOVERNMENT FOR ALL GENERAL PURPOSES FOR THE YEAR 2016 ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ZACHARY AND TO PROVIDE THE COLLECTION OF THE SAME AND FOR OTHER MATTERS IN CONNECTION THEREWITH** (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA**

**(No Action May Be Taken Unless Declared an Emergency)**

**R. SPECIAL EXECUTIVE SESSION, IF ANY**

**S. ADJOURNMENT**

**Dana Poole, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**