

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, September 13, 2016, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday September 13, 2016 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya

Pledge of Allegiance by Councilwoman O'Brien

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

Mayor David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Brandon Noel – District 2

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

Mayor Amrhein recognized the passing of two Zachary Citizens, Mr. John LeTard and Mr. Henry "Hots" Williams, for their service and dedication to the Zachary Community.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Minutes of the August 23, 2016 Regular Meeting.

The motion was made by Councilman Womack

The motion was second by Councilwoman O'Brien

To waive the reading of the minutes of the August 23, 2016 regular meeting and approve them as presented.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

2. Sewer

a. Authorization to advertise for bids Sewer Contract No. 7A
(Rehabilitation of Pump Stations)

The motion was made by Councilman Womack

The motion was second by Councilman Noel

To approve Authorization to advertise for bids Sewer Contract No. 7A
(Rehabilitation of Pump Stations)

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

3. Subdivision Inspections

4. Water and Gas Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

- a. Variance Request – Claude V. Patin, III 3241 Truman Street, Zachary, La 70791 – To add a secondary electrical meter box to an existing utility building located in the back yard.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve a Variance Request – Claude V. Patin, III 3241 Truman Street, Zachary, La 70791 – To add a secondary electrical meter box to an existing utility building located in the back yard.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of ____ of the Planning Commission and the Minutes of the Regular meeting of ____ of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters-Requiring a Public Hearing**

J. APPROVE PAYMENT OF BILLS

- 1. Approve Accounts Payable in the of \$263,209.51 and the natural gas bill when it is received.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Noel

To approve Accounts Payable in the amount of \$263,209.51 and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Brown Property – MacHost Road
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.
Laurie Brown represented by her father Joseph Brown
(Remains under Subpoena, remains on the agenda until removed by Council.)
2. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64
(Remains Tabled)
3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)

N. NEW BUSINESS

1. Special Event Permit – Theresa D. Payment – Lane Regional Medical Center Foundation – Approval to host a craft beer tasting at the Code Red Chili Cook-Off on Saturday, September 24, 2016 at the Pointe of Americana.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To approve a Special Event Permit – Theresa D. Payment – Lane Regional Medical Center Foundation – Approval to host a craft beer tasting at the Code Red Chili Cook-Off on Saturday, September 24, 2016 at the Pointe of Americana.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. Request for discussion to implement procedure and for Introduction and Adoption by emergency Ordinance 2016-20EO regarding extension of utility cut off deadlines.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve the Introduction and Adoption by emergency Ordinance 2016-20EO regarding extension of utility cut off deadlines.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

Mr. Hopewell spoke in regards to extending the cut off deadlines due to the flooding that occurred on August 12, 2016 from 30 days to 60 days. Mayor Amrhein spoke and asked the Council to consider waiving the late fees and disconnect fees for the citizens that were affected by the flooding. Mayor Amrhein emphasized that everyone show proof of flooding to their home.

3. **Adoption** of Ordinance 2016-16 to Amend UDC Section 18.201 defining Neighborhood Uses and Types.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:56 p.m.

There being no one to speak in favor or against the item Mayor Amrhein declared a PUBLIC HEARING to be closed at 6:57 p.m.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve an **Adoption** of Ordinance 2016-16 to Amend UDC Section 18.201 defining Neighborhood Uses and Types.

YEAS: Neziyanya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

4. **Adoption** of Ordinance 2016-17 to Amend Zachary Code of Ordinances and UDC relating to Notice Requirements and submissions of matters to Planning & Zoning and City Council.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To suspend an **Adoption** of Ordinance 2016-17 to Amend Zachary Code of Ordinances and UDC relating to Notice Requirements and submissions of matters to Planning & Zoning and City Council until the September 27, 2016 council meeting.

YEAS: Neziyanya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

John Hopewell was present to update the Council on the Occupational License. He explained that twelve suites have been filed in order to collect delinquent taxes.

Amy Schulze, Code Compliance Officer, and Scott Masterson, Chief Building Inspector, gave a brief update on condemned houses and discussed if any homes would need to be raised due to the flood that occurred on August 12, 2016.

Q. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

R. SPECIAL EXECUTIVE SESSION, IF ANY

S. ADJOURNMENT

The meeting was adjourned at 7:07 p.m.

CERTIFICATION

Dana Poole, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

Mayor David Amrhein

I, Dana Poole, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, September 13, 2016, a proper quorum being there and then present.

Dana Poole, Clerk of the City Council