

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, September 13, 2016, 6:30 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. OPENING PROCEDURES**

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Minutes of the August 23, 2016 Regular Meeting.
2. Minutes of the August 18, 2016 Special Meeting and Public Hearing.

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

**2. Sewer**

- a. Authorization to advertise for bids Sewer Contract No. 7A  
(Rehabilitation of Pump Stations) (Bia Hillhouse)

**3. Subdivision Inspections**

**4. Water and Gas Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

**2. Hardship Waivers**

**3. Other Variances**

- a. Variance Request – Claude V. Patin, III 3241 Truman Street, Zachary, La  
70791 – To add a secondary electrical meter box to an existing utility

building located in the back yard. (Scott Masterson)

**4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

- 1. Receive Minutes of the Regular meeting of \_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_ of the Zoning Commission.**
- 2. Planning Matters REQUIRING a Public Hearing**
- 3. Planning Matters NOT requiring a Public Meeting**
- 4. Zoning Matters REQUIRING a Public Hearing**
- 5. Zoning Matters NOT Requiring Public Hearing**
- 6. Other Matters-Requiring a Public Hearing**

**J. APPROVE PAYMENT OF BILLS**

1. Approve Accounts Payable in the of \$\_\_\_\_\_ and the natural gas bill when it is received.

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. Brown Property – MacHost Road  
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.  
Laurie Brown represented by her father Joseph Brown  
(Remains under Subpoena, remains on the agenda until removed by Council.)
2. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64  
(Remains Tabled)
3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)

**N. NEW BUSINESS**

1. Special Event Permit – Theresa D. Payment – Lane Regional Medical Center Foundation – Approval to host a craft beer tasting at the Code Red Chili Cook-Off on Saturday, September 24, 2016 at the Pointe of Americana. (Theresa Payment)
2. Request for discussion to implement procedure and for Introduction and Adoption by emergency Ordinance 2016-20EO regarding extension of utility cut off deadlines. (Hugh Engels)
3. **Adoption** of Ordinance 2016-16 to Amend UDC Section 18.201 defining Neighborhood Uses and Types. (John Hopewell)
4. **Adoption** of Ordinance 2016-17 to Amend Zachary Code of Ordinances and UDC relating to Notice Requirements and submissions of matters to Planning & Zoning and City Council. (John Hopewell)

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA**

**(No Action May Be Taken Unless Declared an Emergency)**

**R. SPECIAL EXECUTIVE SESSION, IF ANY**

**S. ADJOURNMENT**

**Dana Poole, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**