

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, August 09, 2016, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday August 09, 2016 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Womack

Pledge of Allegiance by Councilwoman O'Brien

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

Mayor David Amrhein

COUNCIL MEMBERS

Brandon Noel – District 2

Laura O'Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT

Francis Nezianya – District 1

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Minutes of the July 26, 2016 Regular Meeting.

The motion was made by Councilman Noel

The motion was second by Councilwoman O'Brien

To waive the reading of the minutes of the July 26, 2016 regular meeting and approve them as presented.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

a. Recognition of service to Dee Hunt for his term as a Planning and Zoning Commissioner.

Mayor Amrhein and Council Members presented Donald Hunt, III with a plaque in gratitude

for his dedication and service to the Zachary Planning and Zoning Commission. Mr. Hunt serviced as a commissioner from February 2007 until July 2016.

b. Recognition of Janie O'Conner, Gatorade Player of the year.

Mayor Amrhein and Council Members presented Janie O'Connor a key to the city for being named the 2015-2016 Louisiana Gatorade State Girls Track and Field Athlete of the Year. Miss O'Connor has demonstrated high academic achievement and exemplary personal character. Including volunteerism, sportsmanship, and community leadership.

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

a. Pay Estimate for Project 4116-Road Rehabilitation and Improvement Program.

The motion was made by Councilman Womack

The motion was second by Councilman Cavin

To approve a Pay Estimate for Project 4116-Road Rehabilitation and Improvement Program in the amount of \$28,112.88 to R.J. Daigle and Sons, Contractors, Inc.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

2. Sewer
3. Subdivision Inspections
4. Water and Gas Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak
2. Hardship Waivers
3. Other Variances

- a. **Tommy Unglesby-** 1751 Ashland Drive- To allow an accessory building to be greater than the allowable height in the UDC (Table 2.503)

The motion was made by Councilman Cavin

The motion was seconded by Councilman Noel

To approve **Tommy Unglesby-** 1751 Ashland Drive- To allow an accessory building to be greater than the allowable height in the UDC (Table 2.503)

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

- b. **LA-1 Towing & Recovery** – 21067 Plank Road- to allow for a taller sign (height) than the 6 ft. Allowed per UDC (Table 5.302)

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve **LA-1 Towing & Recovery** – 21067 Plank Road- to allow for a taller sign (height) than the 6 ft. Allowed per UDC (Table 5.302)

YEAS: Noel, Cavin, Womack

NAYS: O'Brien

ABSENT: Nezianya

ABSTAINED: None

- c. **LA-1 Towing & Recovery** – 21067 Plank Road – To allow for 10 ft. buffer yard in lieu of the 50 ft. requirement in the UDC (Table 10.301)

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve **LA-1 Towing & Recovery** – 21067 Plank Road – To allow for 10 ft. Buffer yard in lieu of the 50 ft. requirement in the UDC (Table 10.301)

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

- d. **James and Veronica Ringgold** – 8707 Hereford Avenue- To put two (2) meters on one (1) property.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve **James and Veronica Ringgold** – 8707 Hereford Avenue- To put two (2) meters on one (1) property. Both meters must be labeled for emergency Responders.

YEAS: Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Nezianya
ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters-Requiring a Public Hearing**

J. APPROVE PAYMENT OF BILLS

- 1. Approve Accounts Payable and the natural gas bill when it is received.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve accounts payable in the amount of \$447,255.62 and the natural gas bill when it is received.

YEAS: Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: Nezianya
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

1. Louisiana Compliance Questionnaire
The motion was made by Councilman Cavin
The motion was seconded by Councilman Womack
To accept the Louisiana Compliance Questionnaire and authorize Steve Nunnery to submit for a financial audit.

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Brown Property – MacHost Road
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.
Laurie Brown represented by her father Joseph Brown
Remains under Subpoena, remains on the agenda until removed by Council.

Mayor Amrhein reported that a status conference is scheduled for August.
2. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64 (Remains Tabled)
3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)

N. NEW BUSINESS

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

John Hopewell spoke to the Mayor and Council regarding a conflict of the November 8 election and the regularly scheduled meeting. This item will be added to the next Council meeting agenda.

R. SPECIAL EXECUTIVE SESSION, IF ANY

S. ADJOURNMENT

The meeting adjourned at 7:07 p.m.

CERTIFICATION

Dana Poole, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana Poole, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, August 09, 2016, a proper quorum being there and then present.

Dana Poole, Clerk of the City Council