

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, August 08, 2017, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday August 08, 2017 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Womack
Pledge of Allegiance by Councilman Noel

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR
David Amrhein
COUNCIL MEMBERS
Francis Neziانيا – District 1
Brandon Noel – District 2
Laura O’Brien – District 3
Ben Cavin – District 4
Tommy Womack – District 5
ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Womack
The motion was seconded by Councilwoman O’Brien

To alter and amend the agenda to add the addendum.

YEAS: Neziانيا, Noel, O’Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

D. READING OF THE MINUTES

1. Minutes of the July 25, 2017 Regular Meetings.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Womack

To approve the Minutes of the July 25, 2017 Regular Meeting and approve them as presented.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

Amy Schulze was present to speak and announced to the Mayor and Council that August is Flood Awareness Month. She explained that this was a part of the City's CRS Program to give citizens information about flood related issues. Mrs. Schulze presented the Mayor and Council with a Proclamation.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To accept the Proclamation for August 2017 Flood Awareness Month.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

a. Zachary Youth Park Field Lighting Retainage Pay Application

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Noel

To approve Zachary Youth Park Field Lighting Retainage Pay Application

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

a. Introduction of Retail Strategies

The Mayor introduced Scott vonCannon who represents Retail Strategies. Mayor Amrhein spoke and said that the City of Zachary has entered into a three year contract with the company. He explained that Retail Strategies is an economic development company that has replaced Kate MacArthur. Mr. vonCannon gave a presentation to explain what Retail Strategies will bring to the City of Zachary.

2. Hardship Waivers

3. Other Variances

a. Variance Request – Civil Design & Construction – Dollar Tree – to allow for side and rear buffer yard requirements.

The motion was made by Councilman Womack

The motion was seconded by Councilman Nezianya

To approve a Variance Request – Civil Design & Construction – Dollar Tree – to allow for side and rear buffer yard requirements.

YEAS: Nezianya, Noel, O’Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

b. Variance Request – East Baton Rouge Parish Sheriff’s Office – to allow for a higher canopy than allowed in the UDC.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O’Brien

To approve a Variance Request – East Baton Rouge Parish Sheriff’s Office – to allow for a higher canopy than allowed in the UDC.

YEAS: Nezianya, Noel, O’Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____, of the Zoning Commission.

2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**

J. APPROVE PAYMENT OF BILLS

1. Approve Accounts Payable and the natural gas bill when it is received.

The motion was made by Councilman Noel

The motion was second by Councilman Cavin

To approve Accounts Payable in the amount of \$468,404.84 and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64 (Remains Tabled)

N. NEW BUSINESS

1. **Introduction** of Ordinances 2017-15 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OF SAME

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Noel

To approve an **Introduction** of Ordinances 2017-15 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OF SAME

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

2. **Public Hearing and Adoption** of Ordinance 2017-16 ORDINANCE TO FIX THE ANNUAL PROPERTY MILLAGE RATE FOR 2017 AND TO ESTABLISH THE RATE OF TAXATION AND LEVY A TAX IN THE AMOUNT OF 5.48 MILS TO DEFRAY EXPENSES OF OPERATION OF THE CITY GOVERNMENT FOR ALL GENERAL PURPOSES FOR THE YEAR 2017 ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ZACHARY AND TO PROVIDE THE COLLECTION OF THE SAME AND FOR OTHER MATTERS IN CONNECTION THEREWITH

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:13 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:14 pm.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To approve an **Adoption** of Ordinance 2017-16 ORDINANCE TO FIX THE ANNUAL PROPERTY MILLAGE RATE FOR 2017 AND TO ESTABLISH THE RATE OF TAXATION AND LEVY A TAX IN THE AMOUNT OF 5.48 MILS TO DEFRAY EXPENSES OF OPERATION OF THE CITY GOVERNMENT FOR ALL GENERAL PURPOSES FOR THE YEAR 2017 ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ZACHARY AND TO PROVIDE THE COLLECTION OF THE SAME AND FOR OTHER MATTERS IN CONNECTION THEREWITH

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

3. Request for extension to end of February 2018 to allow the continued placement of FEMA trailer on site. The council has approved the following residents.

Lionel Loyd – 3441 Jersey Drive, Zachary

Sabrina Jones – 9041 Angus Drive, Zachary

Albert Artieta – 3145 Church Street, Zachary

Roger Green – 21023 Plank Road, Zachary (two trailers)

Anthony & Amonzejuretti Clark – 6150 Mac Host Road, Zachary

Kip Dorsey & Kim Harris – 5746 Old Slaughter Road, Zachary

Lee and Cynthia Coleman – 9359 Millwood Creek Court, Zachary

Stephanie Hopkins – 9244 Millwood Creek, Zachary

Sally Maness – 20354 Plank Road, Zachary (two trailers)

Leroy Gougisha – 8930 Hereford Avenue, Zachary

Dennis Brown – 3021 Jersey Drive, Zachary

Melinda Michiels – 20900 Plank Road, Zachary

Brenda Carter – 4048 Little Farms Drive, Zachary

Vernie Drummonds – 17839 Plank Road, Zachary

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve a Request for extensions to the end of February 2018 to allow the continued placement of FEMA trailer on site.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

14. Request for dates for the scheduling of a Council Workshop to discuss the future of the Historic Board and the Historic Village Campus.

A Workshop including the Mayor, Council and Historic Board to discuss the future of the Historic Board and the Historic Village Campus will be held September 11, 2017 at 6:00 p.m.

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

- a. Notice of Condemnation Hearing – 3510 Rollins Road, Zachary, LA; Lot A-2-D A.E. Kirby Tract Subdivision – City of Zachary, State of Louisiana (Scott Masterson)(Tabled until August 22nd Meeting)

P. REPORTS FROM DEPARTMENT HEADS

John Hopewell was present to speak to the Council regarding the structure of the City Council Meetings. Mr. Hopewell asked the councilman to send him thoughts and comments on how the Home Rule Charter dictates the structure and if the structure should be changed.

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

The meeting adjourned at 7:47 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, August 08 2017, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council