

MINUTES
For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, July 14, 2015, 6:30 p.m.

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday July 14, 2015 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya
Pledge of Allegiance by Firefighter Cody Shaffer

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Brandon Noel – District 2

Laura O’Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT:

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

The motion was made by Councilman Noel

The motion was second by Councilwoman O’Brien

To waive the reading of the minutes of the regular meeting June 23, 2015, and approve them as presented.

YEAS: Nezianya, Noel, O’Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

None was presented

F. PRESENTATION OF DELEGATIONS

1. Requests to Speak

Ava Howard, 1715 Royal Troon, Zachary, La, was present from the Zachary Charity League to present proceeds that were raised by the organization to the following nonprofit agencies: Zachary Food Bank, Zachary Police Reserves, and Zachary Volunteer Fire Department. Each received a check in the amount of \$6,000.00. Mayor Amrhein thanked the Charity League for their donations.

2. Hardship Waivers

3. Other Waivers

a. Waiver Request – Denise Love – 4494 Westwood Drive Zachary, La 70791

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To approve a waiver request to connect electricity, water and sewer to a 12x12 portable building for the purpose of storage and crafting projects with the condition that an annual waiver be set in place. Ms. Love added that no one will live in this building it will only be used for storage and crafting projects.

YEAS: Noel, O'Brien, Womack

NAYS: Nezianya, Cavin

ABSENT: None

ABSTAINED: None

b. Waiver Request – Joseph Brown – 20600 MacHost Road, Zachary, La 70791

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Womack

To table a waiver for Joseph Brown to connect electricity, water, and sewer to an additional detached building to be constructed in the back of his primary residence as a mother-in-law suite/garage. Mr. Brown added that one day he and his wife would possibly live there.

YEAS: Nezianya, Noel, O'Brien, Womack

NAYS: Cavin

ABSENT: None

ABSTAINED: None

c. Waiver Request – Steve & Dianne Fletcher – 21363 WJ Wicker Road, Zachary, La.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To table Steve and Dianne Fletcher a “no frontage” waiver for Tract 8-B-1A-2.

YEAS: Nezianya, Noel, O'Brien, Womack

NAYS: Cavin

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations – None was presented

G. ACTION MANDATED BY HOME RULE CHARTER- None was presented.

H PLANNING & ZONING MATTERS

1. Receive Minutes of July 6, 2015 Planning Commission and July 6, 2015, Zoning Commission

The motion was made by Councilman Womack

The motion was seconded by Councilman Nezianya

To approve the minutes of the July 6, 2015 Planning Commission and July 6, 2015, Zoning Commission.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

2. Planning Matters REQUIRING a Public Hearing

CHANGE OF ORDER OF AGENDA:

Move Item 2a. Resubdivision -Tract 4-A and 5 of the Oak Grove Estates into two new lots to 3a. Planning Matters NOT requiring a Public Meeting.

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To move Item 2a. Resubdivision- Tract 4-A and 5 of the Oak Grove Estates into two new lots to 3a. Planning Matters NOT requiring a Public Meeting.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

3. Planning Matters NOT requiring a Public Meeting

a. Resubdivision - Tract 4-A and 5 of the Oak Grove Estates into two new lots

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve a resubdivision for Tract 4-A and 5 of the Oak Grove Estates into two new lots.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None
ABSTAINED: None
Return to Regular Agenda Order

4. **Zoning Matters REQUIRING a Public Hearing** -None was presented.
5. **Zoning Matters NOT Requiring Public Hearing**-None was presented.
6. **Other Matters** – None was presented.

I. APPROVE PAYMENT OF BILLS

The motion was made by Councilman Cavin
The motion was seconded by Councilman O'Brien

To approve accounts payable in the amount of \$ 355,095.89
and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

J. BOOKKEEPING AND BUDGET CHANGES-None was presented.

K. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**- None was presented.
2. **Sewer**- None was presented.
3. **Subdivision** - None was presented.
4. **Water and Gas Projects**- None was presented.
5. **Zachary Youth Park** -None was presented.

L. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**
None was presented.

M. OLD BUSINESS PENDING FOR FINAL ACTION - None was presented.

N. OLD BUSINESS PENDING

1. **Brown Property – MacHost Road**
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.

Laurie Brown represented by her father Joseph Brown
Remains under Subpoena, remains on the agenda. Status Conference set in May.

O. NEW BUSINESS

1. Introduce Ordinance # 2014 - 07 - Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property - Located on Hwy.61 & Hwy. 64 (Remains tabled)
2. Introduce Ordinance # 2014-12 calling for the Annexation of Tracts 1 & 2 of the J.A. Carruth Subdivision (Remains tabled)
3. Adoption of Ordinance #2015-07 – Pertaining to the enlargement of the boundaries of the City of Zachary by the Annexation of the tracts B-1 and B-2 of the E.D. Annison property located in §61, T4S, R1W GLD within East Baton Rouge Parish Louisiana into the Municipal limits of the City of Zachary.

The motion was made by Councilman Womack
The motion was seconded by Councilwoman O'Brien

To Adopt the Ordinance #2015-07 – Pertaining to the enlargement of the boundaries of the City of Zachary by the Annexation of the tracts B-1 and B-2 of the E.D. Annison property located in §61, T4S, R1W GLD within East Baton Rouge Parish Louisiana into the Municipal limits of the City of Zachary.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED : None

4. Adoption of Ordinance #2015-08 – Pertaining to the enlargement of the boundaries of the City of Zachary by the annexation of Tract D of the Barbara Carpenter property located in §37, T5S, R1E GLD within East Baton Rouge Parish Louisiana into the Municipal limits of the City of Zachary. (John Hopewell)

The motion was made by Councilman Womack
The motion was seconded by Councilman Cavin

To Adopt the Ordinance #2015-08 – Pertaining to the enlargement of the boundaries of the City of Zachary by the annexation of Tract D of the Barbara Carpenter property located in §37, T5S, R1E GLD within East Baton Rouge Parish Louisiana into the Municipal limits of the City of Zachary.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED : None

5. Adoption of Ordinance #2015-09 – Authorizing the City of Zachary to amend portions of Chapter 2 - Administration – for the purpose of updating travel policy and procedures for the various employees and elected officials of the City of Zachary and for other related matters.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Nezianya

To adopt the ordinance #2015-09 – Authorizing the City of Zachary to amend portions of Chapter 2 - Administration – for the purpose of updating travel policy and procedures for the various employees and elected officials of the City of Zachary and for other related matters.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED : None

6. Adoption of Ordinance #2015-10 – Authorizing the City of Zachary to amend §8.215 of the Unified Development Code for the City of Zachary to provide for Dust Free Aprons from points of exit unto public streets within the City of Zachary and for other matters in the furtherance of this provision.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To adopt the Ordinance #2015-10 – Authorizing the City of Zachary to amend §8.215 of the Unified Development Code for the City of Zachary to provide for Dust Free Aprons from points of exit unto public streets within the City of Zachary and for other matters in the furtherance of this provision.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED : None

7. MacHost Road Project Update.

Ricky McDavid was present to speak in regards to the MacHost Road Project. He reports that at this time 26 appraisals have been billed and done. They start from North and run to South. There are 98 total properties. We have 26 donations and according to John Hopewell 3 were not properly executed and 23 are due to be recorded as soon as possible. Two people are deceased now but one property has been donated and the other property will be contested. Once all appraisals have been received John will then get with City Parish and move forward.

P. REPORTS OF COMMITTEES/COMMISSIONS/BOARDS

None was presented

Q. REPORTS FROM DEPARTMENT HEADS

The motion was made by Councilman Nezianya
The motion was seconded by Councilman Cavin

To approve the reports presented from the Inspections Department.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

R. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

James McCall, 9452 Millwood Creek, Zachary, La asked the council if there was any plans to extend Millwood Creek Subdivision. Mayor Amrhein and Councilman Womack responded that at one time there was discussion to do so but no one has presented a plan at this time to extend the subdivision.

S. ADJOURNMENT

The meeting adjourned at 7:35 pm.

CERTIFICATION

Dana Poole, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana Poole, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, July 14, 2015, a proper quorum being there and then present.

Dana Poole, Clerk of the City Council