

**MINUTES**  
**For the Meeting of Mayor and Council**  
**City of Zachary, LA**  
**Council Chambers, 4700 Main Street**  
**Tuesday, June 09, 2015, 6:30 p.m.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on June 09, 2015 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilman Womack

Pledge of Allegiance by Councilman Cavin

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Brandon Noel – District 2

Laura O’Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

ABSENT:

Francis Nezianya – District 1

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

After reading the Policy Relative To The Open Meetings Law Mayor Amrhein announced that Mayor Rideau, of The City of Baker, will host The Mayor Prayer Breakfast on June 26, 2015 at 6:30 a.m.

3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

The motion was made by Councilwoman O’Brien

The motion was second by Councilman Womack

To waive the reading of the minutes of the regular meeting May 26, 2015, and approve them as presented.

YEAS: Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

- a. Police Chief David McDavid was present to introduce the newest Police Officer hire, Emily Nichols.
- b. The Council recognized Ms. Jean Byers for her dedicated service for the last 10 years as Clerk of The Council and presented her with a plaque.

**F. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak-** None were presented

**2. Hardship Waivers-**None were presented

**3. Other Waivers**

- a. Occupational License – Dawn Turner – 9175 Munson Road – Online Retail Jewelry Business.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve a waiver for Dawn Turner to operate an Online Retail Jewelry business from her home at 9175 Munson Road.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

- b. Waiver Request - ACI Boland, Inc. 1421 E. 104<sup>th</sup> Street Suite 100, Kansas City, MO 64131 - Exterior Façade Modifications to the Lane Regional Medical Center Acute Care Center.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve the Exterior Façade Modifications to the Lane Regional Medical Center Acute Care Center.

Hugh Engels was present to speak for the modification. He explained that the reason for the modification is to cut costs on the project.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**4. Exceptions to Regulations –** None were presented

**G. ACTION MANDATED BY HOME RULE CHARTER**

None were presented

**H. PLANNING & ZONING MATTERS**

1. **Receive Minutes of June 1, 2015 Planning Commission and June 1, 2015 Zoning Commission**
2. **Planning Matters REQUIRING a Public Hearing** – None were presented.
3. **Planning Matters NOT requiring a Public Meeting** – None were presented.
4. **Zoning Matters REQUIRING a Public Hearing** – None were presented.
5. **Zoning Matters NOT Requiring Public Hearing** -None were presented.
6. **Other Matters** – None were presented.

**I. APPROVE PAYMENT OF BILLS**

The motion was made by Councilman Noel  
The motion was seconded by Councilman Womack

To approve the accounts payable in the amount of \$198,965.83, along with the natural gas bill when received.

YEAS: Noel, O’Brien, Cavin, Womack  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

**J. BOOKKEEPING AND BUDGET CHANGES**

1. **PUBLIC HEARING AND ADOPTION OF Ordinance #2015-05, Authorizing the City of Zachary to amend and correct certain Departmental Budgets in the general fund utility fund and special revenue fund for the fiscal year commencing July 1, 2014 and ending June 30, 2015.**

Mayor Amrhein declared a public hearing to be in session at 6:44 pm.  
Financial Officer Steve Nunnery presented summary of changes. There being no others to speak for or against, the public hearing was closed at 6:45 pm. Mayor Amrhein commended all Department Heads on a job well done. He also offered a “Big Thanks” to Steve Nunnery and Madeline Hembra for work well done in preparing the budget.

The motion was made by Councilman Womack  
The motion was seconded by Councilman Cavin

To adopt Ordinance #2015-05, Authorizing the City of Zachary to amend and correct certain Departmental Budgets in the general fund utility fund and special revenue fund for the fiscal year commencing July 1, 2014 and ending June 30, 2015.

YEAS: Noel, O’Brien, Cavin, Womack  
NAYS: None

ABSENT: Nezianya

ABSTAINED: None

2. **PUBLIC HEARING AND ADOPTION OF** Ordinance #2015-06, Authorizing the City of Zachary to implement the general fund, utility fund, special revenue fund and capital improvement fund budgets for the fiscal year commencing July 1, 2015 and ending June 30, 2016.

Mayor Amrhein declared a public hearing to be in session at 6:51 pm. Financial Officer Steve Nunnery presented the Budgets in final form. There being no others to speak for or against, the public hearing was closed at 6:52 pm.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To adopt Ordinance #2015-06, Authorizing the City of Zachary to implement the General Fund, Utility Fund, Special Revenue Funds, Capital Improvements Fund and City Court Fund Budgets for Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**K. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

**1. Street/Road Projects**

2. **Sewer-** None were presented.

3. **Subdivision** - None were presented.

4. **Water and Gas Projects** – None were presented.

5. **Zachary Youth Park** -None were presented.

**L. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations-** None were presented.

**M. OLD BUSINESS PENDING FOR FINAL ACTION** - None were presented.

**N. OLD BUSINESS PENDING**

1. **Brown Property** – MacHost Road

Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.

Laurie Brown represented by her father Joseph Brown

Remains under Subpoena, remains on the agenda.

**A status conference was set for May.**

**O. NEW BUSINESS**

1. Introduce Ordinance # 2014 - 07 - Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property - Located on Hwy. 61 & Hwy. 64 (Remains tabled)
2. Introduce Ordinance # 2014-12 calling for the Annexation of Tracts 1 & 2 of the J.A. Carruth Subdivision (Remains tabled)
3. Official selection of *The Advocate* as the official journal for the City of Zachary for the Fiscal Year 2015-2016.

The motion was made by Council Womack

The motion was seconded by Councilman Noel

To approve *The Advocate* as the official journal for the City of Zachary for the Fiscal Year 2015-2016.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

4. Discussion concerning Special Meeting on Final Adoption of Ordinance 2015-03 and Ordinance 2015-04 dealing with Millage.

The motion was made by Council Womack

The motion was seconded by Councilwoman O'Brien

To approve July 15, 2015 at 6:30 p.m. as the date set for the Special Meeting to consider levying additional or increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

5. Petition for Annexation of Lots B-1 and B-2 of the E.D. Annison Tract.

The motion was made by Council Cavin

The motion was seconded by Councilman Noel

To approve the Petition for Annexation of Lots B-1 and B-2 of the E.D. Annison Tract and to prepare and introduce the ordinance.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

6. Petition for Annexation of the B. H. Carpenter Tract – Plank Road and to prepare and introduce the ordinance.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve the Petition of the B.H. Carpenter Tract located on Plank Road.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**P. REPORTS OF COMMITTEES/COMMISSIONS/BOARDS**

**Q. REPORTS FROM DEPARTMENT HEADS**

1. Inspections Department Monthly Reports.

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To accept the Inspections Department Monthly Reports.

YEAS: Noel, O'Brien, Cavin, Womack

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**R. DISCUSSION OF BUSINESS NOT ON AGENDA**

None were presented.

**S. ADJOURNMENT**

The meeting adjourned at 7:04 pm.

**CERTIFICATION**

\_\_\_\_\_  
**Dana Poole, Clerk of City Council**  
**CITY OF ZACHARY**  
**PARISH OF EAST BATON ROUGE**  
**STATE OF LOUISIANA**

\_\_\_\_\_  
**David Amrhein, Mayor**

I, Dana Poole, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, June 09, 2015 a proper quorum being there and then present.

\_\_\_\_\_  
**Dana Poole, Clerk of the City Council**