

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, March 14, 2017, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday March 14, 2017 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilman Womack  
Pledge of Allegiance by Councilman Noel

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR  
David Amrhein  
COUNCIL MEMBERS  
Francis Neziyanya – District 1  
Brandon Noel – District 2  
Laura O’Brien – District 3  
Ben Cavin – District 4  
Tommy Womack – District 5  
ABSENT

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilwoman O’Brien

The motion was seconded by Councilman Noel

To alter the agenda and move item N1 to item E.

YEAS: Neziyanya, Noel, O’Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**ALTER AGENDA**

1. Council Approval of Monica Jackson as the new Utility Meter Director  
The motion was made by Councilman Noel  
The motion was seconded by Councilwoman O'Brien  
To approve Monica Jackson as the new Utility Meter Director.  
YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**Return to regular Order**

**D. READING OF THE MINUTES**

1. Minutes of the February 28, 2017 Regular Meeting.  
The motion was made by Councilman Womack  
The motion was seconded by Councilman Noel  
To approve Minutes of the February 28, 2017 Regular Meeting and approve them as presented.  
YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

Mayor Amrhein introduced Monica Jackson as the new Utility Meter Director.

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**

**G. PRESENTATION OF DELEGATIONS**

**1. Requests to Speak**

- a. Presentation by Metro Councilman Trae Welch

Metro Councilman Trae Welch presented a check to the council for the improvement of bike paths and roads within the City of Zachary. He explained that the funding comes from a half cent sales tax for road improvements. Councilman Welch then spoke and gave an update on Cheval Trails. He explained that this project was put into place eleven years ago. He explained that this

project did not have the concerns then as it does today. He said that it would take seven votes to undo the project and that four members would be out of town for the next meeting.

Crystal Gillespie was present to explain to the Mayor and Council that there are issues in her neighborhood regarding people running stop signs, speeding, and damaging her property. She suggested to the council to install speed bumps and cameras. Mayor Amrhein responded by saying that speed bumps were removed due to people saying they were damaging their vehicles and that cameras were useless because you cannot collect for the fine.

- b. Gary Lipham, President of the Cottages At Blue Herron.

Mr. Lipham, 14099 Brown Road, Baker, La was present to address the Mayor and Council requesting the city to install individual water meters to each resident at the Cottages At Blue Herron. He explained that the water and sewer expense took 37% of their budget and it keeps going up every year. He expressed concerns for retirees that are on a fixed income. Mr. Lipham requested to enter into a partnership with the City of Zachary to replace the master meter that is currently there. Mayor Amrhein explained that it would cause a financial burden to the City and become more of a problem. Scott Masterson proposed to Mr. Lipham to have the developments plumber install individual meters to keep track of the usage per unit and to bill residents accordingly.

**2. Hardship Waivers**

**3. Other Variances**

- a. **Variance Request** - Jonathan Aldy, Pit Stop, 3852 Hwy 19, Zachary, La  
To allow for a 6 ft. wall screening service bay doors as required in Table 1.404 of the Unified Development Code.

The motion was made by Councilman Noel

The motion was seconded by Councilman Cavin

To approve a Variance Request – Jonathan Aldy, Pit Stop, 3852 Hwy 19, Zachary, La  
To waive and allow for a 6 ft. wall screening service bay doors as required in Table 1.404 of the Unified Development Code.

YEAS: Nezianya, Noel, O’Brien, Cavin, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- b. **Variance Request** – Lane Courtney, 4165 Cherry Street, Zachary, La  
To waive side and rear setback requirements as in Table 2.301 (A) of the Unified Development Code.

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve Variance Request — Lane Courtney, 4165 Cherry Street, Zachary, La -  
To waive side and rear setback requirements as in Table 2.301 (A) of the Unified Development Code.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

- c. **Variance Request** – Lane Courtney, 4165 Cherry Street, Zachary, La  
To allow for 4% of the lot coverage having to match the exterior of the house for accessory building

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve a Variance Request – Lane Courtney, 4165 Cherry Street, Zachary, La To waive the 4% of the lot coverage having to match the exterior of the house for accessory building.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

#### **4. Exceptions to Regulations**

### **H. ACTION MANDATED BY HOME RULE CHARTER**

### **I. PLANNING & ZONING MATTERS**

1. **Receive Minutes of the Regular meeting of \_\_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_, of the Zoning Commission.**
2. **Zoning Matters REQUIRING a Public Hearing**
3. **Zoning Matters NOT Requiring Public Hearing**
4. **Planning Matters REQUIRING a Public Hearing**
5. **Planning Matters NOT requiring a Public Meeting**
6. **Other Matters**

### **J. APPROVE PAYMENT OF BILLS**

1. **Approve Accounts Payable and the natural gas bill when it is received.**  
The motion was made by Councilman Womack  
The motion was second by Councilman Nezianya

To approve Accounts Payable in the amount of \$1,503,877.34 and the natural gas bill when it is received.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. Brown Property – MacHost Road  
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.  
Laurie Brown represented by her father Joseph Brown  
Remains under Subpoena, remains on the agenda until removed by Council.
2. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64 (Remains Tabled)
3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)

**N. NEW BUSINESS**

1. Council Approval of Monica Jackson as the new Utility Meter Director (Item moved up on the agenda)
2. Discussion directing the Administration to investigate and to establish possible miscellaneous service charges for various services in connection with utility delivery and meter servicing.

The motion was made by Councilman Womack  
The motion was seconded by Councilman Nezianya

To approve the administration to investigate and to establish possible miscellaneous service charges for various services in connection with utility delivery and meter servicing.

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

3. **Public Hearing and Adoption** of Ordinance 2017-01 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND THE CODE OF ORDINANCES §14-254 RELATING TO FALSE ALARM RESPONSE FEES WITHIN THE CORPORATE LIMITS OF THE CITY OF ZACHARY AND FOR ALL OTHER MATTERS RELATED HERETO

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:24 p.m. There being no one to speak for or against the adoption of the ordinance Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:25 p.m.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Womack

To approve the adoption of Ordinance 2017-01 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND THE CODE OF ORDINANCES §14-254 RELATING TO FALSE ALARM RESPONSE FEES WITHIN THE CORPORATE LIMITS OF THE CITY OF ZACHARY AND FOR ALL OTHER MATTERS RELATED HERETO

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

4. **Public Hearing and Adoption** of Ordinance 2017-02 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OF SAME

Mayor Amrhein declared a PUBLIC HEARING to be in session at 7:26 p.m. There being no one to speak for or against the adoption of the ordinance Mayor Amrhein declared the PUBLIC HEARING to be closed at 7:26 p.m.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brian

To approve the adoption of Ordinance 2017-02 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OF SAME

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

5. Discussion of amendments to the ordinance regulating the sale of alcohol on Sunday.

The motion was made by Councilman Noel

The motion was seconded by Councilman Womack

To table the introduction of an ordinance 2017-03 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND §§ 6-32 AND 6-38 OF THE ZACHARY CODE

OF ORDINANCES RELATING TO THE SUNDAY SALE OF ALCOHOLIC BEVERAGES AND FOR RELATED MATTERS

YEAS: Nezianya, Noel, O'Brien, Cavin, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA**

**(No Action May Be Taken Unless Declared an Emergency)ALT**

**R. ADJOURNMENT**

The meeting adjourned at 8:00 p.m.

**CERTIFICATION**

\_\_\_\_\_  
**Dana Poole, Clerk of City Council**  
**CITY OF ZACHARY**  
**PARISH OF EAST BATON ROUGE**  
**STATE OF LOUISIANA**

\_\_\_\_\_  
**Ben Cavin, Mayor Pro Tempore**

I, Dana Poole, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, March 14, 2017, a proper quorum being there and then present.

\_\_\_\_\_  
**Dana Poole, Clerk of the City Council**