

**ZACHARY PLANNING COMMISSION
MINUTES**

Monday, March 07, 2016
Regular Meeting

6:30 pm
New City Hall

Members Present: Mr. Billy Kline, and Mr. John Dry, Mr. Donald Hunt, III and Mr. Earl Thornton were present.

Members Absent: Mr. Mark Martin, Mr. Mike Freeman, and Mr. Robert Snowden

Also Present: Mrs. Amy Schulze – Code Compliance Officer, John Hopewell- City Attorney.

A regular meeting of the Zachary Planning Commission was held March 07, 2016 at 6:30 pm in the New City Hall. A quorum was present.

Commissioner Kline offered the invocation and also Commissioner Kline led the Pledge of Allegiance

Minutes of the Previous Meeting:

Commissioner Thornton motioned to approve the Minutes of the February 01, 2016 meeting. The motion was seconded by Commissioner Hunt and approved by roll call vote.

ACTION: Motion Approved **Vote: 4 Yeas, 0 Nays, 3 Absent, 0 Abstain**

Presentation of Delegations: None

Announcements: Commissioner Kline announced the Planning Commissioner Training Workshop to be held Saturday, March 12, 2016 and that Commissioner Dry would be attending.

Planning

Old Business: None

New Business:

1. **Resubdivision-** Tract Z-2-A of the T.N. Jeffress Property into Tracts Z-2-A-1 and Z-2-A-2

Amy Schulze was present to speak on the item. She said that this item is on the council agenda for a frontage and no access spacing waiver of the UDC. Commissioner Kline declared a PUBLIC HEARING to be in session at 6:36 pm. Jerry Neyland, 21154 Plank Rd., Zachary, La was present to speak in favor of the resubdivision. He said he is adding to his existing property that is next to this tract. Joe Lamb, 5325 Lower Zachary Rd., Zachary, La was present to ask Mr. Neyland if there would be access to the tract in the rear. Mr. Neyland said he has already

designated a right of access. There being no one to speak against the resubdivision Commissioner Kline closed the PUBLIC HEARING at 6:39 pm. Commissioner Kline motioned to recommend approval of the resubdivision contingent upon council approval on variances regarding frontage and access spacing . The motion was seconded by Commissioner Thornton and approved by roll call vote.

ACTION: Motion Approved

Vote: 4 Yeas, 0 Nays, 3 Absent, 0 Abstain

2. **Site Plan-** EMS Station #8 (Carpenter Road)

Amy Schulze was present to explain that the dumpster was removed from the plans and that the medical waste would be taken of site. Commissioner Kline declared a PUBLIC HEARING to be in session at 6:44 pm. Robert Boudreaux, architect for the project, was present to speak in favor of the site plan. He explained that the siding had been upgraded to panels that look like stucco. There being no one to speak against the site plan Commissioner Kline closed the PUBLIC HEARING at 6:46 pm. Commissioner Hunt motioned to recommend approval of the site plan. The motion was seconded by Commissioner Kline and approved by roll call vote.

ACTION: Motion Approved

Vote: 4 Yeas, 0 Nays, 3 Absent, 0 Abstain

3. Recommendation for introduction and approval of Ordinance 2016-02 amending Section§13.503 of the Unified Development Code for the City of Zachary to provide for amendments to the site plan/technical review committee and the composition of the same within the City of Zachary and for other matters in furtherance of this provision.

Commissioner Kline motioned to recommend approval of the introduction of Ordinance 2016-02.The motion was seconded by Commissioner Thornton and approved by roll call vote.

ACTION: Motion Approved

Vote: 4 Yeas, 0 Nays, 3 Absent, 0 Abstain

Report of the Chairman-None

Report of the City Planner

Amy Schulze was present to explain that she had met with the economic development committee. She said that she would be working with the committee to revise the Master Plan as well as the Unified Development Code. She said that the city is required to do revisions every five years to the Master Plan.

Adjournment

With nothing further to discuss, Commissioner Hunt motioned to adjourn the meeting. The motion was seconded by Commissioner Thornton and approved by roll call vote. Meeting adjourned at 7:00 pm.

ACTION: Motion Approved

Vote: 4 Yeas, 0 Nays, 3 Absent, 0 Abstained

Dana Poole, Recording Secretary

Approved by: _____
Mr. William Kline, Chairman