

**ZACHARY PLANNING COMMISSION  
MINUTES**

Monday, February 01, 2016  
Regular Meeting

6:30 pm  
New City Hall

Members Present: Mr. Billy Kline, Mr. Mike Freeman and Mr. John Dry, Mr. Robert Snowden, Mr. Donald Hunt, III and Mr. Earl Thornton were present.

Members Absent: Mr. Mark Martin

Also Present: Mrs. Amy Schulze – Code Compliance Officer, Ricky McDavid – Assistant City Attorney, John Hopewell- City Attorney.

A regular meeting of the Zachary Planning Commission was held February 01, 2016 at 6:30 pm in the New City Hall. A quorum was present.

Commissioner Hunt offered the invocation and Commissioner Kline led the Pledge of Allegiance

**Minutes of the Previous Meeting:**

Commissioner Thornton motioned to approve the Minutes of the January 11, 2016 meeting. The motion was seconded by Commissioner Dry and approved by roll call vote.

**ACTION: Motion Approved** **Vote: 5 Yeas, 0 Nays, 1 Absent, 1 Abstain**

**Presentation of Delegations:** None

**Announcements:** Mr. Kline noted that everyone needed to complete their ethics training for the 2016 year and to send all certificates to Amy Schulze.

**Planning**

**Old Business:** None

**New Business:**

1. **Resubdivision-** Lots A-4-A and A-5-A of the G.B. Annison Property into two new lots(A-4-A-1 and A-5-A-1)

Amy Schulze was present to explain that this tract will need two additional variances by City Council. These include a lot frontage variance and a spacing connection variance. She said that this tract was approved at the December 8, 2015 Council meeting for a minimum area of parcel proposed for development and minimum side setbacks. Commissioner Kline declared a **public hearing** to be in session at 6:40 pm. Mr. Hunter Pickard representing Alvin Fairbanks office, 1289 Del Estes Drive, Denham Springs, La 70726 was present to speak in favor of the resubdivision. He said the resubdivision needed to be done for selling purposes and that possibly

a gym would locate there. There being no one to speak against the resubdivision Commissioner Kline closed the **public hearing** at 6:42 pm. Commissioner Hunt motioned to recommend approval of the resubdivision subject to two additional variances to be granted by City Council. The motion was seconded by Commissioner Kline and approved by roll call vote.

**ACTION: Motion Approved**

**Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

### **Alter Agenda**

2. Elect officers for the year 2016

Commissioner Kline motioned to move this item to the end of the Zoning Agenda and approved by roll call vote.

**ACTION: Motion Approved**

**Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

3. Assign commissioner to Site Plan Review Committee for the year 2016

Commissioner Kline motioned to move this item to the end of the Zoning Agenda and approved by roll call vote.

**ACTION: Motion Approved**

**Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstain**

### **Back To Regular Agenda**

#### **Report of the Chairman-None**

#### **Report of the City Planner**

Amy Schulze was present to speak on the changes of the UDC that was asked to be turned in regarding issues that need to be discussed within the UDC. She said she would pass out the items that have been turned. She spoke on incorporating the UDC with municode on the City Website. She said that by incorporating the UDC within the City ordinances that it will then become enforceable. She also said she is working with East Baton Rouge Parish on the GIS system to get it updated. Mrs. Schulze also addressed amortization of signs. This includes the feather flags and the changeable copy signs. She said that the UDC says that these flags are not permissible. The question is who will be enforcing law on this issue and have them moved out of servitudes or taken done.

#### **Adjournment**

With nothing further to discuss, Commissioner Thornton motioned to adjourn the meeting. The motion was seconded by Commissioner Hunt and approved by roll call vote. Meeting adjourned at 7:01 pm.

**ACTION: Motion Approved**

**Vote: 6 Yeas, 0 Nays, 1 Absent, 0 Abstained**

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Dana Poole, Recording Secretary

Approved by: \_\_\_\_\_  
Mr. William Kline, Chairman