

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, January 12, 2016, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. December 08, 2015 Regular Meeting and December 11, 2015 Special Meeting

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Pay Estimate #14 Mount Pleasant Boulevard (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

- a. Occupational Waiver Request-Alice Brown 1628 Royal Troon Ct., Zachary, La 70791 – Request to operate a home based business from her home. (Amy Schulze)

- b. Occupational Waiver Request – Alfrieda Judson 22673 Hwy 964, Zachary, La 70791 – Request to operate a home based business from her home. (Amy Schulze)
- c. Waiver Request – Dee Hunt – Clairmont Preliminary Plat – Request for waiver of table 2.301 B to allow a greater percentage of large lots. (Amy Schulze)
- d. Waiver Request – Milton Anderson 1715 Worsham Drive, Zachary, La 70791- Request for a second utility meter for an accessory building. (Scott Masterson)
- e. Waiver Request- Kelly Brian 23644 Brian Road, Zachary, La 70791- Request for a second utility meter for a pole barn to house horses. (Scott Masterson)

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

- 1. Appointments to Boards, Commissions, Committees
 - 1. ABC Board
 - 2. Municipal Civil Service Board
 - 3. Fire & Police Civil Service Board
 - 4. Zachary Historic Village Board

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of December 07, 2015 of the Planning Commission and the Minutes of the Regular meeting of December 07, 2015 of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
 - a. Conditional Use- Lot 8-B-1A-2-B of the William J. Wicker Place (21301 WJ Wicker Road- Mobile Home)(Amy Schulze)
 - b. Resubdivision- Preliminary Plat- Clairmont (Amy Schulze)
 - c. Resubdivision- Lots 4-J-1 and 4-J-2 being portions of the Leonard Moore Tract of the Lilly Tract into Lots 4-J-1-A and 4-J-2-A (Amy Schulze)
 - d. Annexation- Lot F-4 of the E.D. Annison Property (Amy Schulze)
- 3. **Planning Matters NOT requiring a Public Meeting**

4. Zoning Matters REQUIRING a Public Hearing

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. APPROVE PAYMENT OF BILLS

1. Approve Accounts Payable and the natural gas bill when it is received.

K. BOOKKEEPING AND BUDGET CHANGES

1. Presentation of Audit for the 2014-2015 fiscal year (Steve Nunnery)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Brown Property – MacHost Road
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting pertaining to failure to abide by Ordinance (46-53) and continued violation of same.
Laurie Brown represented by her father Joseph Brown
Remains under Subpoena, remains on the agenda until removed by Council.

N. NEW BUSINESS

1. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd. & the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64 (Remains Tabled)
2. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the J. A. Carruth Subdivision (Remains Tabled)
3. Discussion of Adoption of Online Auction Procedures for sale of surplus property owned by the City with a request for council guidance on: (1) the method of acceptance of actual bid prices; and (2) the level of on-going council participation in the same. (Chip Troth)
4. Discussion of City Holiday Schedule for the 2016 calendar year (John Hopewell)
5. Election of the 2016 Mayor Pro Tem (John Hopewell)
6. Discussion of 2016-2017 Salaries for all elected City Officials (John Hopewell)
7. Notice of Council Meeting Dates for the 2016 calendar year (John Hopewell)

8. Adoption of Ordinance #2015-13 – ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY OWNED BY THE ZACHARY POLICE DEPARTMENT DECLARED TO BE SURPLUS AND ALLOWING FOR THE DONATION AND/OR DISPOSAL OF SAME AND FOR OTHER MATTERS IN FURTHERANCE THEREOF. (John Hopewell)
9. Adoption of Ordinance #2015-14 - ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY OWNED BY THE CITY OF ZACHARY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OF SAME AND FOR ANY OTHER MATTERS IN FURTHERANCE THEREOF. (John Hopewell)
10. Discussion concerning the City’s policy for the purchase and placement of permanent special (incl. deaf, blind, handicapped and/or autistic) children’s warning signs (placards) in neighborhoods and upon the public streets within the City Limits of the City of Zachary. (John Hopewell)
11. Request for Approval by City Council for the Mayor to negotiate and to enter into a prospective agreement with EBR Tax Collector and/or EBR Sheriff for the third party recovery of unbilled and uncollected ad valorem property tax revenues on a contingency fee basis. (John Hopewell)

O. REPORTS FROM DEPARTMENT HEADS

1. Inspection Reports for the month of December 2015

P. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

Q. ADJOURNMENT

**Dana Poole, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**